

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
JULY 8, 2019**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, July 8, 2019 at 7:00 p.m. at the Curtis Community Building by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Also present were: **Justin Lakamper** - Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Sgt Kevin Germain** – Montcalm County Sheriff's Dept.
4. **APPROVAL OF AGENDA:** Motion by **Colburn** to accept the agenda with corrections and additions of 4.a. Introduction of the new village manager, 13. Public Comments, 14. Council Comments, 15. Adjournment, 11.c. Bag Factory, 11.d. Audit. Supported by **Ashbaugh**. VOICE VOTE: YES – 7.
MOTION PASSES 7-0.
 - a. **INTRODUCTION OF NEW VILLAGE MANAGER:** **President Gloria Burr** introduced **Justin Lakamper** as the new Edmore Village Manager. He will begin his job on Monday, July 15, 2019. He's from Maryland and has moved to Michigan looking in the Mt. Pleasant area for a permanent home. Welcome.
5. **PUBLIC COMMENTS ON AGENDA:** None.
6. **PRESENTATION:** None.
7. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** Presented by **Sgt Germain**. Introduced himself as the new officer assigned to patrol Edmore. Report Highlights included: On June 19th, a report of an identity theft, and on June 22nd, a noise ordinance violation citation. Full report on file.
 - b. **DPW REPORT:** Presented by **President Gloria Burr**. Have completed water flushing throughout town. One burial. Been busy keeping up with the mowing and trimming. Fixed the bench by the Curtis Pond.
 - c. **FINANCIAL REPORT:** **Drain** reports that the books are balanced for the month of June and are over \$43.01. All economic loans are current except for Mustang Junction who is three months behind. **Guild** suggested that **Lakamper** be brought up to speed on the matter and send a letter to Mustang Junction.
8. **COMMITTEE REPORTS:**
 - a. **PERSONNEL:** (Chair **John Moore**): None.
 - b. **POLICE:** **Colburn** reports because **Justin** is starting here officially in a few days, I think we ought to get him up to speed and have him weigh in on some of this before we go any further with it. I

did some research as far as the cost, average salaries, going prices for cars and equipment, etc. Grants to help pay for some of these things.

9. **PRESIDENT REPORT: Gloria Burr** reports that some ordinances need updated and we need to start looking at them. For example, there's an updated Act on Fireworks. Our ordinance does not match. We need to look into our fireworks ordinance and see if we need to change them. There is also some operating procedures #13 rubbish and yard waste collection and operating procedures #12 reservation of the Curtis Pavilion. Need to look into those and make sure the pricing is correct. Thank you to **Shirley** for going through the ordinances and retyping everything.

- a. **APPROVAL OF BILLS:** Motion by **Guild** to pay the June bills. Supported by **Rasmussen**.
ROLL CALL VOTE: YES – **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen**.
MOTION PASSES 7-0.

10. **APPROVAL OF COUNCIL MEETING MINUTES:**

- a. **Regular Council Meeting June 10, 2019:** **Ashbaugh** moves to approve the Regular Council Meeting minutes from June 10, 2019. Supported by **Rasmussen**. ROLL CALL VOTE: YES - **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen**. MOTION PASSES 7-0.
- b. **Public Hearing Ordinance Amendment No 246-90 June 10, 2019:** Motion by **Rasmussen** to accept the Public Hearing Ordinance Amendment No 246-90 minutes from June 10, 2019. Supported by **Colburn**. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen**. MOTION PASSES 7-0.
- c. **Special Council Meeting June 17, 2019:** Motion by **Colburn** to accept the Special Council Meeting minutes from June 17, 2019. Supported by **Rasmussen**. ROLL CALL VOTE: YES – **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen**. MOTION PASSES 7-0.

11. **OLD BUSINESS:**

- a. **Sale of two lots on 2nd St, South of M46:** **William Shafer**, the interested buyer, was in attendance and asked several questions about what kind of buildings could be put on the lots, and what the restrictions are. He wants to put a cement slab and park his 5th wheel there temporarily and hook up to water and sewer. **Burr** replied that we have an ordinance. Section 12 under Permanent Use. "It shall be unlawful for any person to maintain any trailer coach used for human habitat upon any plot of ground in the village, except in a licensed trailer camp unless such coach shall be in use as a residence at the date of this ordinance. Further provided that such trailer coaches in use of the residence, shall not be sold to other parties for purpose of a residency on any such lot in the village from and after the effective date of this ordinance." So, to answer your question, no. Discussion ensued between **Shafer, Drain** and **Burr** about if you had to have a residence or could you only place a garage. According to **Drain**, a garage is an accessory, so you would have to put a house on it also. **Shafer** asks about the price. The council discusses that they will get some comparison pricing in the area. Will let Mr. Shafer know at a later date an asking price.
- b. **Signature Associates:** **Joe Rizqallah** from Signature Associates reports that they have sold 3 lots and have been getting 2-5 interested calls per week on the Sunrise Property. He is here presenting an amended renewal contract. Discussion ensued with the council about what properties have sold and what have not. **Joe** suggests amending the contract to a 7% percent fee across the board. **Guild** suggests bringing **Justin** on board with this. Motion by **Guild** that the village manager sign the agreement with Signature Associates upon approval of the council. Supported by **Moore**.

ROLL CALL VOTE: YES – **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen.**
MOTION PASSES 7-0.

- c. **Bag Factory: Colburn** is concerned about the 2nd floor of the bag building not having an occupancy permit. We can't continue to let people use the 2nd floor until the occupancy permit is approved. If it has been then great, but if it has not then get it approved. We need to make sure nobody else uses that top floor until we get that approved. **Burr** will make contact with Mr. Garcia regarding this and also check with the county. **Ashbaugh** asks why it has not been approved for occupancy. **Rasmussen** reports one is the bathroom and number two is no exit on the top floor. **Moore** reported that the building department told us the first floor is approved but the 2nd floor isn't until we get a bathroom and a second exit. **Burr** states we will look into it further because we were told it could not be used.
- d. **Audit: Ashbaugh** asked for an update on the audit. **Drain** responds that Tracy is going to set up a meeting with them for the August or September meeting. We are waiting on the booklets to be made. **Ashbaugh** asks when the audit was done. **Drain** responds towards the end of May. **Burr** states, we have not heard from them yet, maybe by next week we will have a date from the auditors. **Guild** would like an update on the lawyer situation. **Burr** states that nobody has been updated yet by Floyd.

12. NEW BUSINESS:


- a. **Nita Curtis Foundation By-Laws: Burr** reports there were not many changes. They updated the number to include another village council representative, and they changed board to board of directors. **Guild** makes a motion to accept the Nita Curtis Foundation By-Laws with a new draft with proposed amendments. **Rasmussen** supports. ROLL CALLE VOTE: YES – **Ashbaugh, Burr, Colburn, Guild, Hadley, Moore, Rasmussen.** MOTION PASSES 7-0.
- b. **Village Lawyer: Burr** reports that she has talked to a few different law firms who deal with municipalities and their fees range from \$140 per hour to \$250 per hour. **Guild** states we need time to digest this and suggests sharing this with **Justin** for his input before making a decision. **Burr** states we will just table this until further date.
- c. **Fireworks: Burr** states that our fireworks ordinance is outdated and needs to be looked into. **Drain** suggests that the ordinance committee relegate that to state law, because that law keeps changing. We could just refer to whatever the state law is.

13. **PUBLIC COMMENTS: Joel Owen**, owner of Edmore Garden Supply, I'm wondering if there is anything going on with the streetscape. **Burr** replies that we won't know until the DDA meeting, next Wednesday on the 17th at noon here at the office. Please come to that meeting. **Mr. Owen** asks if he can personally remove that tree. **Hadley** responds, it's on M46 right-of-way. The person who cuts down that tree has to be a licensed DOT guy. **Burr** states she will bring it to the DDA's attention to put it on their agenda. **Dennis Smith** asks **Tom Colburn**, who exactly is it that wants a village police. **Colburn** answers that some people prefer local and some people prefer county. The idea would be to have someone dedicated here but if there was nothing happening here and they were available to help elsewhere in the township on an emergency call, they could. **Smith** states it should be left up to the public to vote on. **Burr** responds that right now we are just getting information. **Smith** also asked about trimming the tree by his house and removing the sidewalk in front of his house. I have asked several times and never get a response. **Michelle Leak** asks what is the proper procedure you would like us to follow to have a tree

checked for removal? **Burr** responds that the DPW would have to be notified so they could come and look at it. **MichelleLeak**: Do I need to notify the village if I'm going to remove another tree on my property? **Burr** answers, not if it's not on village property. Anything on village property, you would get ahold of the office and they will call the DPW to come and look at it.

14. **COUNCIL COMMENTS: Guild** welcomes **Justin** aboard. **Hadley** updates the council on the Potato Festival. There is a plan developed to close some streets. The basic structure is to close M46 from Wyman Rd to somewhere between Sheldon and Lewis. Make the detour come out to Sheldon. Along with that, our goal would be to close down the side streets also. It would be only to the alley, on 3rd, 4th, and 5th. So, the alley would be usable. That is what we are working on. We have got approval to close M46 on Saturday of the festival, approximately from 9 am to 9 pm. The DOT has signed off on it, but we can't be closed during the dark. **Guild** questions the weight restrictions on the side streets for the detour. Discussion ensued on multiple detour route options. **Burr** welcomes Justin and is looking forward to working with him. We're very excited. Thanks for coming tonight.
15. **ADJOURN**: Motion to adjourn by **Rasmussen**. Supported by **Moore**. VOICE VOTE: YES – 7
MOTION PASSES 7-0. Meeting adjourned by **PresidentGloriaBurr** at 8:40 p.m.


Village Clerk


Village President
Approved for Publication

NEXT MEETING: Aug. 12, 2019