

**EDMORE VILLAGE COUNCIL
APPROVED JOURNAL OF MINUTES**

August 12, 2019

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, August 12, 2019 at 7:00 p.m. at the Curtis Community Building by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Also present were: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Sgt Germain** – Montcalm County Sheriff's Dept.
4. **APPROVAL OF AGENDA:** Motion by **Guild** to accept the agenda for the August 12th meeting. Supported by **Rasmussen**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. MOTION PASSES 7-0.
5. **GENERAL PUBLIC COMMENTS:** None
6. **PRESENTATIONS:** None.
7. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** **Sgt Germain**. Report on file.
 - b. **FINANCE:** **Drain** reports the auditor will be here for the September 9, 2019 meeting, and DDA has own FEIN#. Report on file.
 - c. **DPW:** **President Gloria Burr** reports the DPW cleaned up brush from the wind storm, clean up and painted the vandalized Curtis Park men's bathroom and did some painting maintenance around town. Had one burial and two cremations. Fixed one water leak and mowed two properties for exceeding grass ordinance. Report on file.
 - d. **MANAGER:** **Justin Lakamper** reported on the following items he has been working on since starting his position as village manager on July 15, 2019. Casair- Implementing the terms of the settlement, CBD sales- Ordinance 2019-1 prohibiting marijuana businesses does not apply to the sale of CBD, Edmore Marketplace- Working with the Montcalm County Building Official to work through any outstanding questions regarding the Bag Factory, ELF- Working with the ELF committee regarding the status of the current outstanding loan with Mustang Junction, Land Sale- Sunrise properties and 2nd Street lots, Legal (new village attorney), Personnel- Implemented Monday morning team meetings with all departments including the DDA, Planning (Grand Log Homes and a master plan for village), Police (ordinance enforcement, Edmore's deputy, schedule, communication, and other police options), Website- Started working on ways to make better use of our website of the purpose of keeping resident informed, Zoning- Reviewing applications for a number of zoning permits and will call appropriate hearings to review as needed. Report on file.
8. **COMMITTEE REPORTS:**

- a. **PERSONNEL: John Moore.** None.
- b. **POLICE: Tom Colburn** reports he has met with **Lakamper** and **Lakamper** has been moving forward with more investigation into a number of options. **Lakamper** will be updating the committee as new information comes available.

9. TREASURER'S REPORT: Shirley Drain

- a. **TREASURER'S REPORT & COMMENTS: Drain** reports the books are closed for July and again we are \$43 more in the bank. Tracy will be doing a journal entry to correct that. All the payments are current except for one.
- b. **APPROVAL OF PAYMENT OF BILLS:** Motion by **Rasmussen** to pay July's bills. Supported by **Moore**. ROLL CALL VOTE: YES - **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr.** MOTION PASSES 7-0.

10. APPROVAL OF JULY 8TH REGULAR COUNCIL MEETING MINUTES: **Ashbaugh** moved to accept the minutes from the July 8th regular council meeting. Supported by **Colburn**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr.** MOTION PASSES 7-0.

11. OLD BUSINESS:

- a. **EXTENSION AND AMENDMENT OF SIGNATURE ASSOCIATES CONTRACT:**
Motion by **Colburn** to accept the contract. Supported by **Rasmussen**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr.** MOTION PASSES 7-0.
- b. **SELECTION OF VILLAGE ATTORNEY:** **Lakamper** reports he has been in contact with all three law firms. He feels all three would provide the services that the village needs. Based on the consideration of cost, he recommends Mr. Anthony Costanzo with Fortino, Plaxton & Costanzo, P.C. (Alma) be selected as the Edmore Village Attorney. Motion by **Guild** to accept **Lakamper's** recommendation and select Costanzo from Alma for our village attorney. **Rasmussen** supports. Discussion ensued between **Hadley** and **Lakamper** about the details of fees billed to the village from the lawyer. **Ashbaugh** questioned if there was a contract with them or if the services were on an as-needed basis. **Lakamper** explains services are on an as-needed basis and there is no binding contract. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr.** MOTION PASSES 7-0.

12. NEW BUSINESS:

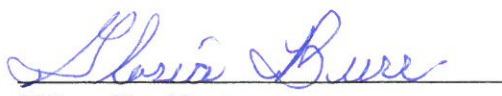
- a. **LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES (EDMORE POTATO FESTIVAL):** **Hadley** reports on behalf of the Edmore Potato Festival committee that they would like to hold a raffle and in order to do that they need a charitable gaming license. This resolution is to recognize the Edmore Potato Festival operates within the municipality. They are officially a 501C3 non-profit. Motion by **Hadley** to pass the resolution to recognize the Edmore Potato Festival for charitable gaming purposes. Supported by **Ashbaugh**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr.** MOTION PASSES 7-0.

- b. **AUTHORIZATION FOR JUSTIN LAKAMPER TO SIGN BANK DOCUMENTS:** Motion by **Guild** to authorize **Justin Lakamper** to sign the bank documents. Supported by **Rasmussen**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Motion Passes 7-0.
- c. **AUTHORIZATION FOR JUSTIN LAKAMPER TO ATTEND THE MML ANNUAL CONFERENCE:** Motion by **Moore** to authorize **Justin Lakamper** to attend the MML annual conference. Supported by **Ashbaugh**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. MOTION PASSES 7-0.
- d. **SELECTION OF A VOTING DELEGATE AT THE MML ANNUAL MEETING:** Motion by **Guild** to appoint **Justin Lakamper** as a voting delegate at the MML annual meeting. Supported by **Colburn**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. MOTION PASSES 7-0.
- e. **SELECTION OF CEMENT CONTRACTOR FOR S. 3RD ST SIDEWALK PROJECT:** **Lakamper** reports that he recommends installing the new sidewalk on the east side of S. 3rd St. to provide a safe walking route from the bus drop of at Curtis Park to the neighborhoods in the south of the Village from Forest St to Greenfield St. **Lakamper** and Andy met with three contractors, all are in comparison to each other. **Lakamper** suggests using the cheapest quote. Discussion ensued among council members about cement materials versus cost. Motion by **Hadley** to accept Petersheim Concrete Construction's quote contingent on 6-sack mix and limestone in the amount of \$18,540.00 and if not, a special meeting will be called. Supported by **Moore**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Hadley, Moore, Rasmussen, Burr**. NO – **Guild**. MOTION PASSES 6-1.
- f. **SETTING PUBLIC HEARING – ZONING BOARD OF APPEALS:** **Lakamper** reports an application has been received for a variance in zoning from R2 rental home to B1 flower shop at 424 E. Gilson St. A public hearing is required for this action. Motion by **Colburn** to have the public hearing set for September 9, 2019 at 7 p.m. at the next Edmore Village Council regular meeting. Supported by **Rasmussen**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. MOTION PASSES 7-0.

13. PUBLIC & COUNCIL COMMENTS: **Carol Dodson** – What streets will be closed for the Potato Festival? **Hadley** – 3rd St. through Lewis St. from M-46 to the alley. **Dodson** – What is the detour? **Hadley** – We are hoping to move the detour out to Neff Rd, Deaner Rd and Wyman Rd. contingent on DOT approval. Public commenting was closed and council commenting opened with the entire council welcoming **Justin Lakamper** and congratulating him on doing a great job so far.

14. ADJOURNMENT: Motion by **Colburn** to adjourn the August 14, 2019 regular council meeting. Supported by **Moore**. VOICE VOTE: PASSED 7-0. Meeting adjourned at 8 p.m.


Village Clerk


Village President
Approved for Publication

NEXT MEETING: September 9, 2019 @ 7p.m.