

**EDMORE VILLAGE COUNCIL / PUBLIC HEARING
APPROVED JOURNAL OF MINUTES**

January 13, 2020

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, January 13, 2020 at 7:00 p.m. at the Curtis Community Building by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Also present were: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Sgt Schafer** – Montcalm County Sheriff's Dept.
4. **APPROVAL OF AGENDA:** **Guild** moved to approve the agenda. Supported by **Ashbaugh**. VOICE VOTE: ALL YES – MOTION PASSED 7-0.

PRESIDENT BURR CLOSED THE REGULAR SESSION AND OPENED THE PUBLIC HEARING ON ZONING ORDINANCE AMENDMENTS AT 7:02 P.M.

5. **PUBLIC HEARING: ZONING ORDINANCE AMENDMENTS**
 - a. **PUBLIC COMMENTS:** None
 - b. **COUNCIL COMMENTS:** None
 - c. **ADJOURNMENT OF PUBLIC HEARING**

PRESIDENT BURR CLOSED THE PUBLIC HEARING AND RE-OPENED THE REGULAR SESSION AT 7:04 P.M.

6. **PUBLIC COMMENTS - AGENDA:** None
7. **DEPARTMENTAL REPORTS:**
 - a. **POLICE REPORT:** **Sgt. Schafer** reported on hours, activity, traffic and miscellaneous in the village. Highlights included on December 12th, 2019; he was sent to The Depot for a fight in the parking lot. It was a fight between teenage siblings and the mother intervened. There was no wish for criminal prosecution. The family was from Farwell. There were also three ordinance violation complaints. Two were noise complaints and the third was a burning violation. Warnings were given in each case. Report on file.
 - b. **FINANCE:** **Tracy's** report highlighted that she's been diligently working on the budget, and working with **Andy** and **Justin** on the needs of DPW, Water and Sewer systems. She's also been working on quarterly reports for payroll and hoped to have W-2's out sometime next week. Report on file.
 - c. **DDA:** **Lakamper** reported for Phil that M&M has started tree trimming. They cut down the one dead tree and will be grinding the stump. Christmas in the Village was a success. They've also been working on getting quotes for the upstairs bathrooms and potential exit's out the west rooms

on the first and second floors to become compliant in the entire bag factory building. **Phil** and **Lakamper** have been working with an engineer on this project, met with contractors and are waiting on bids. Because of this, the upcoming DDA meeting will be rescheduled when all the bids are in.

- d. **DPW: Andy's** report highlighted plowing the streets and salting one time, had two full burials at the cemetery, put Christmas lights up in the gazebo, and working on servicing equipment. Tre Pretzel was hired to the DPW and started work on January 2nd, 2020.
- e. **MANAGERS REPORT: Lakamper** reported that the annual MDOT permit has been approved. We will begin talking about budgets. Phil has moved into the Village Offices. Again, they have met with several contractors and are awaiting bids on the bag factory projects and others, to present to the DDA for discussion. We brought in Joe Rizqualah from Signature Associates to market the bag factory for commercial lease, to present to the DDA. We also have a new DPW employee, Tre Pretzel who began on January 2, 2020 and is doing a good job. **Ashbaugh** asked for clarification on the lead and copper rule. **Lakamper** responded the state enacted a law last year requiring every municipality in the state of Michigan to identify all remaining lead in their water systems. If there are any lead service lines, that all has to be identified over the next five years. We turned in a DDMI report based on our information on January 1st, 2020. We now have 5 years to determine if there is any lead in the water system. If found, we have 20 years, from 2021, to replace it, at a rate of 5% a year. We are still in the research phase and will have a definitive result of where any lead exists in town. **Lakamper** also made it clear that this does not mean there is lead in everybody's water. There will be testing done this July to test for lead and make all necessary repairs as needed. It will be an ongoing process over the next several years. **Ashbaugh** asked if the homes where lead is found, what happens next? **Lakamper** stated, if a home is identified, the village has 30 days to inform the resident they have lead. They are then placed at the top of the testing list. Everyone with known lead lines and/or copper lines have agreed to test. He went on to state that generally it is only the portion from the water main to the check valve at the curb or front lawn. If from the check valve to the house there is PVC, you just replace gooseneck. If from the check valve to the house there is galvanized steel, then the village is responsible to replace the entire thing, including going 18 inches into the basement.
- f. **PRESIDENTS REPORT: Burr** reminded everyone about snow removal and not leaving snow across streets, other lots and sidewalks. Also, there is an opening on the DDA board for anyone interested. Please fill out an application. It's for one seat, 4-year term.

8. TREASURERS REPORT:

- a. **TREASURERS REPORT AND COMMENT: Drain** reported the books for December are closed and balanced. All of the economic loans are current except for MAKES who are one month behind. This happens periodically, nothing to worry about. She also stated that she asked Tracy to change the cash transactions report to monthly instead of year-to-date to make things easier to read and understand.
- b. **APPROVAL OF PAYMENT OF BILLS: Ashbaugh** moved to pay the bills. Supported by **Colburn**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr** MOTION PASSED 7-0

9. APPROVAL OF MINUTES

- a. **DECEMBER 9TH REGULAR COUNCIL MEETING:** Motion by **Moore** to approve the December 9th regular council meeting minutes. Supported by **Rasmussen**. VOICE VOTE – ALL YES MOTION PASSED 7-0
- b. **DECEMBER 20TH JOINT WORK SESSION:** Motion by **Rasmussen** to approve the December 20th joint work session minutes. Supported by **Guild**. VOICE VOTE – ALL YES MOTION PASSED 7-0

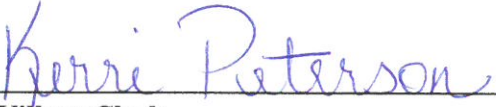
10. NEW BUSINESS:

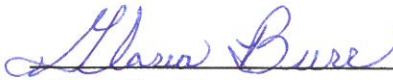
- a. **DISCUSS DRAFT BUDGET:** **Drain** explained that **Tracy** and **Justin** have done a great job putting everything together. **Lakamper** explained a few details about the proposed budget and answered a couple questions from council members. **Drain** reported the budget has to be finalized February 28, 2020. Motion by **Guild** to set a public budget workshop for Wednesday, January 22, 2020 at 2 p.m. at the Curtis Community Building. Supported by **Colburn**. VOICE VOTE – ALL YES MOTION PASSED 7-0
- b. **APPROVAL OF MMFLA ORDINANCE:** **Lakamper** reported on MMFLA Ordinance #2020-01. He went on to explain the process. Step 1 is pre-qualification from the state. The business then applies for a municipal license. They receive their municipal license from us. The business can then apply to the state for their Step 2. The Step 2 process is verifying of their building, location, and checking codes to make sure they meet all the requirements. Once an applicant has submitted their Step 2 application, the state has 90 days to approve or deny it. It is recommended that applicants not turn in their Step 2 application until they are within 60 days of being ready to begin operation. The Step 1 pre-qualification is good for one year. If the Step 2 requirements are not satisfied and a final state license is not issued within one year, they lose the license altogether. **Colburn** asked what happens if a business wants to expand their business/building in the future. **Lakamper** explained that for each license the business acquires through the state, they also have to have a license through the village. **Burr** assured everyone the lawyer has looked over the ordinances and everything looks good. Motion by **Guild** to approve the MMFLA Ordinance #2020-01 for the Village of Edmore. Supported by **Moore**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr** MOTION PASSED 7-0
- c. **APPROVAL OF MRTMA ORDINANCE:** **Lakamper** reported on MRTMA Ordinance #2020-02. He stated that the on the recreational side of the marihuana law allows for consumption establishments. We are not allowing those. Marihuana consumption businesses and/or marihuana events are prohibited in the village. Motion by **Hadley** to approve the MRTMA Ordinance #2020-02 for the Village of Edmore. Supported by **Guild**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Burr**. NO – **Rasmussen**. MOTION PASSED 6-1.
- d. **APPROVAL OF ZONING ORDINANCE AMENDMENT:** **Lakamper** explained what type of business is recommended to be added to what area in the village, including B1, B2, and Industrial, allowing for special use permits to be issued. The Planning Commission has recommended approval of the amendments. The following will be allowed in the B1 district, marihuana microbusinesses, marihuana retailers and a provisioning center. The following will be allowed in the B2 district, marihuana grower, marihuana microbusiness, marihuana processor, marihuana retailer, marihuana safety compliance establishments, marihuana secure transporters, and a provisioning center. The following will be allowed in the Industrial district, marihuana grower, marihuana processor, marihuana safety compliance establishments, and marihuana secure transporters. Motion by **Guild** to approve the zoning ordinance amendments. Supported by

Colburn. ROLL CALL VOTE: YES – Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr MOTION PASSED 7-0

- e. **RESOLUTION TO SET SPECIAL USE PERMIT FEE:** Resolution #2020-1 A resolution to consider and adopt the set zoning permit fees. The special use permit fees will be \$1000 dollars. Motion by **Colburn** to adopt Resolution 2020-1. Supported by **Ashbaugh**. ROLL CALL VOTE: YES – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0**

11. **PUBLIC COMMENTS:** **Dennis Smith** asked if the buildings or structures are residential or business districts? **Lakamper** stated that we only have is the business district. **Smith** also stated that he believes the village and the township need to get on the same page so everything isn't different. Regarding the new signs, we need stop signs at Karen DeJay's and Rick Harkness's. Also, what happened to the no parking time signs in the village? They have been gone for a long time. **Joelle Betts** asked if the residents were responsible for fixing the pipes inside their home due to lead in the system. **Lakamper** assured everyone that if they have lead in their pipes, under the circumstances, the village will be responsible for repairs and not the resident. **David Overholt** thanked the board and **Lakamper** for all the time and effort they have put into the marihuana ordinances. You're the first in the county to step up and do this. Thank you very much.
12. **COUNCIL COMMENTS:** **Ashbaugh** thanked **Lakamper** for all the hard work and dedication he has put into these marihuana ordinances and the rest of the council agreed. **Burr** asked for meetings to be set for the Personnel Committee, Ordinance Committee, and Utility Committee.
13. **ADJOURNMENT:** **Guild** moved to adjourn the meeting. Supported by Moore. VOICE VOTE: ALL YES - MOTION PASSED 7-0 Meeting adjourned at 8:02 p.m.


Village Clerk


Village President
Approved for Publication


NEXT MEETING:

**EDMORE VILLAGE COUNCIL
BUDGET WORK SESSION
APPROVED JOURNAL OF MINUTES**

January 22, 2020

1. **CALL TO ORDER:** The budget work session of the Village of Edmore Council was called to order on Monday, January 22, 2020 at 2:00 p.m. at the Curtis Community Building by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members Present –**Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Also present were: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF AGENDA:** **Ashbaugh** moves to accept the agenda. Supported by **Rasmussen**.
VOICE VOTE: YES – MOTION PASSES 7-0.
5. **PUBLIC COMMENTS:** None.
6. **WORK SESSION: DRAFT BUDGET:** **Lakamper** explained the budget items and discussion ensued among board members on the proposed 2020 budget. Items discussed were the General Fund, Major Street, Local Street, Edmore Economic Development, DDA Construction Fund, Sewer Fund, Water Fund, and Heavy Equipment Pool.
7. **PUBLIC COMMENTS:** None.
8. **COUNCIL COMMENTS:** None.
9. **ADJOURNMENT:** **President Gloria Burr** adjourned the work session at 3:15 p.m.


Village Clerk


Village President
Approved for Publication

NEXT MEETING: