

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES**

MEETING HELD VIRTUALLY IN COMPLIANCE WITH GOVERNOR WHITMER'S EXECUTIVE ORDER 2020-15

APRIL 13, 2020

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order virtually via Zoom on Monday, April 13, 2020 at 7:02 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present via Zoom – **Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr**. Also present were: **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** **Ashbaugh** moved to approve agenda as written. Seconded by **Rasmussen**. VOICE VOTE: ALL YES: MOTION PASSED 7-0.
5. **PUBLIC COMMENTS ON AGENDA ITEMS:** **Mike Silver** spoke about the marihuana ordinance and asked about revising the ordinance. He is from Pinnacle Emporium. Their retail sales represent about 74% in their shop. He would like to submit an application. **Burr** stated that we will discuss that later in the agenda.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Lakamper** reported for Sgt. Schafer. Highlights included 143 hours of work, total investigations were 11 and there were 2 arrests, 15 traffic stops, 6 citations, 11 verbal warnings. The hot topic challenging law enforcement officials in the county is the enforcement of the governor's executive order. It is difficult to enforce. They are not pulling people over to ask where they are going. Sgt. Schafer will be replaced with Sgt. Germain in May. **Guild** asked if we have had police on duty the last couple weeks. **Lakamper** replied yes they have been.
 - B. **FINANCE:** **Burr** reported for Tracy that in addition to regular work, the fiscal year end has been successfully closed out. Took photos of all the bills to be viewed electronically. Processed water bills and changed the due date to May 16th. Due to the stay at home order the books will be balanced for the month of March next month and **Shirley** is in agreement. **Drain** reported that they are going to try to do March all in one day and then if there're no problems with it then we will do the April books a couple days later. Hoping that it can be done in May. She knows of no other way to handle this under the circumstances of the stay at home order. **Rasmussen** asked about the Michigan Municipality Liability Property Pool and if that was the insurance company for the village. **Drain** responded that yes it is. You will notice the general fund and the equipment pool fund says heavy credit or the amount of money spent. That's the insurance and liability. **Rasmussen** asked if that was every year. **Drain** responded that yes we pay it yearly and it's usually the first thing to come out of the March budget.
 - C. **DDA:** **Lakamper** reported for Phil. There was one wedding scheduled for April that needed to be cancelled due to the Covid-19 crisis. Phil has been meeting with community organizers to try to schedule upcoming events. Phil has also been putting together DDA bi-laws that are

required. **Lakamper** has been sharing funding options with Phil any information about SBA loans and the care's act information.

- D. **DPW: Burr** reported for Andy. Fixed lawns from plowing, worked on cleaning the cemetery, cleaned up the lawn by the blue building from downtown snow removal, worked on cross connection inspections worked on yearly chip sealing and crack sealing. After the shut down they have been rebuilding our chip box to fit the blue truck, serviced lawn mowers, removed storm drain markers, completed the annual cross connection report. Took weekly sewer samples and weekly water tests. Monthly water samples and reports along with monthly sewer reports. Working on organizing of paperwork in the DPW office. **Ashbaugh** asked what the blue building was. **Lakamper** stated it is the building on Gilson and Sheldon. **Ashbaugh** also asked about the storm drain markers they removed. **Lakamper** answered it's just a flag marker to know where the storm drains are. **Guild** asked about leaf bags. Is there a reason we can't pick them up? **Lakamper** answered that we can do this now and it will be done.
- E. **MANAGER: Lakamper** reported all events are cancelled at Nita Curtis building and bag factory. The bag factory bathroom construction is on hold. The county is not doing inspections at the moment. He has a meeting scheduled the 14th to discuss phone lines with Casair. In response to Covid – 19 there is quite a bit of stimulus money for businesses in town to check into. SBA loans go through a bank not through the government. Our local businesses may apply locally. Karen has confirmed that TCF (Chemical) is an SBA certified lender. The Curtis Park equipment, skate park, and pavilion have been closed down to keep groups from gathering. The office continues to be closed. We cannot open until the end of the stay at home order. We will wait to see what happens at that point. Our schedule remains the same discussed at last meeting. The only minor change is an opinion from the attorney that the stay at home order does not constitute an isolation order. We've been tracking hours worked and nobody has worked a 40 hour week but have done over half their time. Water shut offs: the state mandated the same as we did. Curtis Park: Trying to get new pieces. Miracle Midwest got a quote to us for equipment and we intend to ask the Curtis Foundation for that. We had a DPW employee leave to go back to their previous job. A new posting went out quickly and has been pared down but in person interviews have not been possible. We will try virtual interviews. We are trying to get a new person hired very soon. We ordered a POW flag and the DPW will put the new flags up as soon as the POW flag gets here. Granger started April 2nd . All carts have been dropped off. If you didn't get one we have them. So far it's going well. During the pandemic they are not picking up extra bags except those who don't use carts. The leaf pick up will begin this week. Chipping will wait until we can go back to normal. Road maintenance: the county agreed that crack sealing and chip sealing together is best. All quotes are in and we will be able to get several of our major streets done either chip sealing or crack sealing. There has been no movement on leasing the bag building. Spring cleanup is May 19, 2020 . It will be in the spring newsletter. Newsletters should be mailed out by the 27th. **Drain** asked if there was a plan for local streets. **Lakamper** replied that all money budgeted for local is going toward chip sealing this year. Crack sealing will be done on major streets. **Lakamper** will have more information Wednesday about Casair. **Guild** asked about lowering the flags per the Governor's order. **Lakamper** said it would be done tomorrow.
- F. **PRESIDENT: Burr** thanked Granger for the smooth transition of getting out the old containers and getting in the new ones. The letter is very well explained and the public is very happy.

7. **TREASURER'S REPORT: Drain**

- A. **TREASURER'S REPORT & COMMENTS:** Drain reported all loans are up to date and current except MAKs and they are one month behind. The water bill checks haven't been deposited for a while. Tracy got jammed up busy last week and it didn't get done yet with the way things are running right now. Hopefully we'll be able to get the books done next month. Burr said things are going pretty good, we'll get through it.
 - B. **APPROVAL OF PAYMENT OF BILLS:** Drain was a little concerned how the bills were presented. If we have to do it again she will be careful not to put stubs in front of the bills if it has to be done virtual again. Drain stated she went through them personally and everything looked okay. Motion by Rasmussen to approve the payment of the bills. Seconded by Moore. ROLL CALL VOTE: YES: Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0.
8. **COMMITTEE REPORT:** Colburn.
- A. **ORDINANCE COMMITTEE:** None.
9. **APPROVAL OF MINUTES:**
- A. **REGULAR COUNCIL MEETING MARCH 09, 2020:** Motion by Colburn to approve the minutes from the March 09, 2020 meeting. Support by Ashbaugh. ROLL CALL VOTE: YES: Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0.
 - B. **SPECIAL COUNCIL MEETING MARCH 27, 2020:** Motion by Rasmussen to accept the minutes from the March 27, 2020 special meeting. Supported by Moore. ROLL CALL VOTE: YES: Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0.
10. **NEW BUSINESS:**
- A. **APPROVAL OF AGRI-MED MARIHUANA RETAILER AND PROVISIONING CENTER LICENSE:** Motion by Guild to approve the Agri-Med marihuana retail and provisioning center license. Supported by Colburn. Discussion ensued. Guild asked if they have an opening date. Lakamper answered there is no specific date. Cindy Davenport, General Manager of Agri-Med replied that with everything going on the biggest hold up is going to be the state doing inspections. She confirmed they are still doing inspections they are backlogged. Inspections are being done virtually. If we are approved we plan on having our application to the state within 48 hours. Ashbaugh is encouraged that the paperwork is meeting requirements by state and local ordinances. That gives me confidence and assurance. Thank you. ROLL CALL VOTE: YES: Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0.
 - B. **DISCUSS INCREASING THE NUMBER OF MARIHUANA BUSINESS LICENSES:** Lakamper reported that medical and recreation licenses are being pursued in the same locations. Our original thought was the medical and recreational marihuana businesses would be in separate buildings. This is not turning out to be the case. It has been suggested we increase our provisioning licenses and retail licenses to allow for what we originally intended. This will require amending the ordinance. It is his suggestion that we increase the provisioning center license by one and the marihuana retailer license by one, which would result in the originally planned 3 locations available. Motion by Guild to amend ordinance 2020-1 to increase the provisioning center license numbers from 1 to 2 and to amend ordinance 2020--2 to increase the marihuana retailer license number from 1 to 2. Supported by Moore. ROLL CALL VOTE: YES: Ashbaugh, Colburn, Guild, Hadley, Moore, Rasmussen, Burr. MOTION PASSED 7-0.
11. **PUBLIC COMMENTS:** Dr. Michael Silver thanked the council for opening up the licensing for additional provisioning and retail marihuana businesses in town. They are excited to submit an application and support your local community. Congratulations Agri-Med on their approval.

12. **COUNCIL COMMENTS:** **Ashbaugh** told everyone to hang in there. Take care and be safe and be wise. **Colburn** thanked everyone in the office and DPW for trying to keep on working despite of all the challenges right now. **Guild** asked if we can put something on our sign thanking the frontline people for people us all afloat. **Drain** told the council to recognize **Kerri Peterson** for doing all the typing during these meetings. She's doing a great job. **Ashbaugh** commented the minutes are excellent. All members thanked Kerri for everything. **Burr** told everyone to stay home and stay safe. Thanks to everybody that's been working we appreciate everything.
13. **ADJOURNMENT:** Motion by **Rasmussen** to adjourn the meeting. Supported by **Colburn**. VOICE VOTE: ALL YES. MOTION PASSED 7-0. **President Burr** adjourned the meeting at 7:54 p.m.



Village President

Approved for Publication



Village Clerk

NEXT MEETING: MAY 11, 2020