

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
January 11, 2021**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, January 11, 2021 at 7:05 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Guild, Moore, Rasmussen, Burr**. Absent – **Green**. Also present: **Deputy Kotenko** – Montcalm County Sheriff's Dept, **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Motion by **Rasmussen** to approve the agenda. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Kotenko** reported for the month of December for the most part pretty routine calls. He stated he wanted to touch on one thing and that is on December 2nd, 2020, an investigation for Violation of the Controlled Substance Act was initiated here in the village. Information was provided of increased drug activity. The deputy collected a great deal of intelligence. The Central Michigan Enforcement Team has been advised and is assisting as well as increased deputy patrols in that area. The investigation is ongoing. He went on to state that Deputy Emily Paulson will be with him for another couple weeks and then he will have a new trainee with him at next month's meeting. Burr stated she's glad she's around. Guild asked Kotenko if there was going to be a parade tomorrow (Tuesday, January 12, 2021) in honor of Joe. Kotenko responded that yes, there would be. For those who are not aware, Retired Detective Lieutenant Jose' Patino, from Edmore, passed away this past weekend from COVID-19. There is going to be a procession from Simpson Funeral Home in Sheridan, to Simpson Funeral Home in Stanton, beginning at 10 a.m. Visitation is in the afternoon starting at 3 p.m. Burr responded she's sorry to hear about that. He was a very special person. Kotenko agreed.
 - B. **FINANCE:** Tracy's report highlighted she's been working on compiling the draft budget and working on closing the payroll calendar year end in preparation for calendar year end reports and W-2s.
 - C. **DDA:** **Lakamper** reported the DDA cancelled their meeting for January. Their next meeting will be February 3rd at noon. They will adopt their budget and start discussing a couple of the projects they are looking forward to for next year. Phil had several showings this weekend of the building. It looks like if everything goes well, this summer everything should be picking up again with rentals.
 - D. **DPW:** **Burr** reported for Andy. They worked on the budget. They're still working on the lead and copper rule. Doing regular maintenance, fixed a water leak on Johnson Street, plowed a few times and had three full burials at the cemetery. There has been a large number of Miss Digs in the alley for Consumers.
 - E. **MANAGERS:** **Lakamper** reported Bag Factory: The Arts Council has started to clean the bag factory and they are going to start putting the rest of the polyurethane on the floors this week. Code Enforcement: 312 S. Brown St. – all the structures have been removed. The bill to the court has been submitted and was not objected to, so we should get that in an order from

the judge in the next couple days. Then that matter should be resolved. 203 W. Main – sent the owner's son several contactor's information, gave him a timeline of 3 months, so that puts us into spring. If they are unable to move forward with it at that point, then the village can. COVID-19 Regulations: The 'pause' was extended on December 22nd to run through January 15th. We have continued to keep the doors closed but have allowed those in who need assistance. Consumers: They have been replacing poles and transformers throughout town as they are preparing to change the voltage for the village. On January 23rd and 24th, they will be shutting off power throughout the day throughout town in order to switch the system over to the new cables and transformers. If they are unable to do this on those dates, they will be doing it on January 30 and 31st. Consumers will be sending a mailer to all residents to let them know of the outages. Drinking Water Asset Management (DWAM) Grant: Over the last month worked on getting the DWAM Grant submitted. As part of that grant, we identified all of the places we would need to dig up to verify the material of the water services lines. We got quotes for a contractor to do that, a quote from Fleiss and Vandenbrink to update our asset management plan, which would include all needed service line replacements based on the information that we find with the hydrovac, and updated GIS mapping of the entire water system. All of this was submitted on January 1st, which puts us in the first batch of applicants, and we should know by March whether we will get that or not. If we get the grant it would help significantly in our Lead and Copper Rule compliance. Effectively, it would pay for all of the activities that we would have to do over the next four years to verify all the lead. This grant specifically cannot be used to replace infrastructure, it is only to investigate it. Garbage RFP: RFPs went out to everybody who should receive it. Lead and Copper Rule: Andy and Lakamper have continued working on cataloging the material in our water distribution system. We've gone down from 560 to 139 water services with unknown materials. Planning Commission: They will hold a meeting on January 28th for 2 new special use permit applications for marihuana grow facilities on the north side of Industrial Drive and at the Sunrise Property. Water Shutoffs: The water shutoff moratorium was put back into place. We had 2 services that had been shut off due to non-payment, both of which have been restored. However, we are still able to charge for the service and assess late fees on all delinquent accounts. Well 5: Has been completely rebuilt and reinstalled. Two bacteria samples have been pulled which came back negative, and the well was successfully put back into service. Burr asked when the Garbage RFPs have to be returned to the village. Lakamper responded they need to be in by the end of this month.

- F. PRESIDENTS:** Burr no report. Still putting up with the COVID-19 but we're hanging in there. Hopefully soon we will be getting back to normal.

7. TREASURER'S REPORT: Drain

- A. TREASURER'S REPORT & COMMENTS: Drain:** Books are closed and balanced for the month of December 2020. All economic development loans are current except for MAKs. As far as the budget she will get into more detail during the budget meeting but asked for everybody to take a look at the water budget and keep in mind that we had 2 wells go bad at once. Also, there will be more coming up if we don't get the DWAM grant.
- B. APPROVAL OF PAYMENT OF BILLS:** Motion by Colburn to approve the payment of the bills. Supported by Griswold. **ROLL CALL VOTE:** Colburn, Griswold, Guild, Moore, Rasmussen, Burr. **ALL YES: MOTION PASSED 6-0.**

8. **COMMITTEE REPORTS:** **Moore** reported the Personnel Committee met and talked about raises and are all in agreement. Their recommendation is raises will not be given out this year with the COVID-19 situation and everybody laying off. They just don't feel right giving anybody a raise.
9. **APPROVAL OF MINUTES:**
- A. **REGULAR COUNCIL MEETING DECEMBER 14, 2020:** Motion by **Rasmussen** to accept the minutes for regular council meeting December 14, 2020 and special council meeting December 28, 2020 as written. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- B. **SPECIAL COUNCIL MEETING DECEMBER 28, 2020:** Motion and vote was combined for regular meeting and special meeting.
10. **NEW BUSINESS**
- A. **CURTIS BUILDING LEASE EXTENSION:** Motion by **Moore** to accept the Curtis Building lease extension. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- B. **NITA CURTIS BUILDING EMERGENCY USE:** **Lakamper** reported that with the installation of the generator, the Nita Curtis Foundation would like to offer the Curtis Building as a warming station in case of emergency and asked that the village staff help man the building in the event of this happening. Motion by **Rasmussen** to approve the Nita Curtis Building Emergency Use and the building will be staffed with village employees when needed to help. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- C. **APPOINTMENT OF PRESIDENT PRO TEMPORE:** Motion by **Colburn** to accept the re-appointment of Jerry Rasmussen for President Pro Tempore. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- D. **MEETING DATES:** Motion by **Moore** to accept the 2021 Village Council meeting dates. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- E. **DRAFT BUDGET:** Discussion took place, and it was decided to save any discussion on the budget until the budget workshop.
- F. **SET BUDGET WORKSHOP DATE:** Motion by **Griswold** to set the budget workshop date to Wednesday, January 27, 2021 at 6 p.m. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
11. **PUBLIC COMMENTS:** None.
12. **COUNCIL COMMENTS:** None.
13. **ADJOURNMENT:** Motion by **Rasmussen** to adjourn the meeting. Supported by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0**
- President Burr** adjourned the meeting at 7:37 p.m.



Village President

Approved for Publication

NEXT MEETING: February 08, 2021



Village Clerk

As a side note: This meeting was held in person and virtually via Zoom as a convenience due to COVID-19 restrictions.