

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
March 08, 2021**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, March 08, 2021 at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr**. Also present: **Deputy Kotenko** and **Officer Josh Lyster** – Montcalm County Sheriff's Dept, **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Motion by **Rasmussen** to approve the agenda. Supported by **Green**.
VOICE VOTE: ALL YES: MOTION PASSED 7-0.
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Kotenko** reported pretty routine calls for the past month with nothing really noteworthy. He introduced ~~Detective~~^(KP) **Josh Lyster**, who will be filling in for **Kotenko** in the village for the next few months. **Kotenko** is needed elsewhere for training but is expected to be placed back in Edmore when that is finished. He remains the point of contact for the village. **Kotenko** went on to report that there is still currently a drug investigation ongoing in the village.
 - B. **FINANCE:** **Tracy's** report included she's been working with the vendor for our financial software to get pricing on a bar code scanner, cash receipting module, and online payment module through our utility billing software. Finalizing the line adjustments for the fiscal year end. Working on closing out the 2020-2021 fiscal year. Updated all current modules of the Fund Balance software.
 - C. **DDA:** **Lakamper** reported the next DDA meeting will be held on April 28th, 2021. The DDA has authorized the Arts Council to purchase up to \$500 worth of polyurethane to also finish the floors in the large room on the 2nd floor. This cost will be reduced from their rent for the month of February. The Arts Council still paid their rent for February. The DDA has been in discussion on revisiting the Street Scape proposal from May 2019. The proposal was designed for improvements of the downtown area. The DDA has been in discussion on rental fee structure at the Marketplace, further discussion is needed before setting any new rate schedule. Currently researching options for downtown façade grants. Some discussion took place.
 - D. **DPW:** **Burr** reported the DDA had two full burials at the cemetery, plowed the streets and snow blowed the sidewalks 3 times, installed water meters at 1380 E. Main (old urgent care center), and cleaned up snow piles from downtown and on the municipal parking lots. Had to have a section of sewer main on E. Home Street replaced where a major hole was discovered. Cleared snow from the fire hydrants, cleared snow and ice from storm drains so that the streets can drain properly as the snow thaws. Painted the floor in well five. **Burr** thanked the DPW for disinfecting the Curtis Building before each of our meetings. Some discussion took place about the new lights. **Lakamper** is going to check on the lights with Consumers on the west end of town as they are only partially done.

E. MANAGERS: **Lakamper** reported. Bag Factory: Finished the floors. Code Enforcement: 312 S. Brown St and 203 W. Main St. Will be focusing more on blight now that spring is here. Covid Regulations, DDA: No meeting scheduled for March. Marihuana Grow Facility Development: Mitten Meds LLC have secured their financing for the purchase of lots 5 and 6 at sunrise. The purchase agreement calls for closing by March 31st, 2021 and is on track to closing before then. Marihuana Excise Tax Payments: Edmore will be receiving \$28,000 as our share of the recreational marihuana excise tax collected in 2020. This money goes into the General Fund. Sewer Lining: Due to the current state of the sewer pipe, it could no longer be lined, but needed replaced. The hole is currently filled in with gravel and the DPW will patch the street in the spring with asphalt. Vaccine Clinic: There are 2 vaccine clinics being held in the parking lot at the Curtis Building for residents in the Edmore and Cedar Lake zip codes on March 10th, 2021 and March 23rd, 2021 for age 60 and older. Water Shutoffs: The moratorium on water shutoffs ends on March 31st, 2021. Well 3: Well 3 tested positive at 3 parts per trillion for the PFBS compound. The maximum allowable level is 450 ppt. At our current level of 3 ppt, there is no concern of health risks, per the State of Michigan.

F. PRESIDENTS: **Burr** reported we need to set the spring cleanup date. Also, water rates were not included on our water bills as normal. **Lakamper** will send out a letter.

7. TREASURER'S REPORT: Drain

A. TREASURER'S REPORT & COMMENTS: Drain: Books are closed and balanced for the month of February 2021. Everything looks good. All loans are current except Mustang Junction.

B. APPROVAL OF PAYMENT OF BILLS: Moore moved to pay the bills. Supported by **Colburn**. **ROLL CALL VOTE: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. ALL YES: MOTION PASSED 7-0.**

8. COMMITTEE REPORTS: None.

9. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING FEBRUARY 08, 2021: Motion by **Rasmussen** to accept the minutes as written. Supported by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.** **Guild** thanked **Peterson** for shortening up the minutes.

10. NEW BUSINESS

A. MOTION TO ACCEPT NEW GRANGER CONTRACT: **Lakamper** reported the Village Council voted to accept Granger Waste Services bid for waste hauling services. The pricing and conditions offered are the same for a 3 and 5-year contract. Pricing and terms remain the same. Residents can obtain an extra can at village cost paid directly to Granger. Residents can reserve a bulk pick up for cost. Limit to 3 cubic yards per household for spring and fall clean ups, which will occur on Saturday instead of our regular pick up day of Tuesday. Fuel fees can fluctuate. Our current contract runs out on April 1st, 2021. Discussion ensued among members whether to approve a 3 or 5-year contract. Motion by **Guild** to accept the 3-year contract with Granger. Supported by **Colburn**. **ROLL CALL VOTE: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. ALL YES: MOTION PASSED 7-0.**

B. MOTION TO START QUARTERLY WATER BILLING: Motion by **Guild** to start quarterly billing for water/sewer with the option to revisit in 6 months. Supported by **Moore**. Discussion ensued among members on the quarterly billing, closing the office 2 days a week to walk-in traffic, and eliminating an office position. There is new software coming soon to allow us to accept water/sewer payments online and in person using credit/debit cards. **ROLL CALL VOTE: YES: Colburn, Guild, Moore. NO: Green, Griswold, Rasmussen, Burr. MOTION DENIED 4-3.**

C. MOTION TO ELIMINATE THE POSITION OF OFFICE ASSISTANT: Motion by **Moore** to eliminate the position of office assistant to be enacted April 1st, 2021. Supported by **Colburn**. Discussion ensued on the financial need of eliminating the office position. Basic duties of this position are water/sewer billing and the cemetery records. The Personnel Committee does not feel there is a need for a position to take care of only two duties. **ROLL CALL VOTE: YES: Colburn, Guild, Moore, Rasmussen, Burr. NO: Green, Griswold. MOTION PASSED 5-2.**

D. MOTION TO AMEND VILLAGE OFFICE HOURS: Tabled.

11. **PUBLIC COMMENTS:** None.

12. **COUNCIL COMMENTS:** None.

13. **ADJOURNMENT:** Motion by **Griswold** to adjourn. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

President Burr adjourned the meeting at 8:13 p.m.



Village President



Village Clerk

Approved for Publication

NEXT MEETING: April 12, 2021

As a side note: This meeting was held in person and virtually via Zoom as a convenience due to COVID-19 restrictions.