

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
May 10, 2021**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, May 10, 2021 at 7:03 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild (7:10 pm), Moore, Burr**. Absent: **Rasmussen**. Also present: **Deputy Josh Lyster** – Montcalm County Sheriff's Dept, **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Add under New Business: F. Setting Special Use Permit Fee and remove C: MDOT Resolution – Grant Application. Motion by **Griswold**. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 5-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Josh Lyster** reported. Highlights included On April 13th, a larceny from a motor vehicle complaint in the 600 block of West Pine Street was investigated. The case has been closed due to the lack of investigative leads. On April 20th, a larceny was reported in the 400 block of North First Street. The information provided was a stove was stolen from an apartment sometime during the month. There are no investigative leads at this time. The drug enforcement investigation is still ongoing.
 - B. **FINANCE:** Tracy's report included ordered the financial software for credit card payments. Continued to work with Darcy on the audit. Should have a draft audit to us in the next couple weeks. Been working on getting the spring foundation orders ready for Andy. Continued to pull files that have met their retention date from the vault and storage to be destroyed.
 - C. **DDA:** **Lakamper** reported the next DDA meeting will be June 23rd, 2021. The DDA has agreed to sell the 4.48-acre parcel on 5th street. The proceeds from the sale will go back to the DDA fund. The DDA was presented with a façade grant program. This was tabled for further discussion at the next meeting. The DDA also discussed reposting the position of DDA coordinator, with a new job description that would focus on event coordination at the Bag Building, marketing, and general DDA administration. The board voted 5-0 in favor of this. Phill will continue to work until the position is filled.
 - D. **DPW:** **Burr** reported for Andy. The reported included one full burial and two cremains at the cemetery. Installed all the new street signs throughout town. Cleaned and opened park and trail bathrooms. Put away seasonal equipment to change over to summer. Repaired a coil pack on Truck #8. Worked on DSMI research. Measured out streets for chip sealing grant. Replaced a leaking curb stop valve on Gilson. Rodded clogged sewer on maple Street, caused by flushable wipes.
 - E. **MANAGERS:** **Lakamper** reported. **Code Enforcement** – In anticipation of spring clean-up 11 blight notifications were issued with the instruction to use the clean-up as an opportunity to clean the blight in question. Deputy Kotenko and Deputy Lyster have been given the addresses of these notifications and will be working through them next week to see if further action is needed. We are now able to begin ticketing for plates and tabs also, which is a growing issue in town. If the individual does not have an appointment with the SOS, they can be ticketed.

203 W. Main: Homeowner has removed windows in anticipation of it being torn down. Contractor is waiting on the gas line to be disconnected and will start soon after. **222 S. Second:** The homeowner was given notice on April 26th that the scrap and un-plated vehicles must be removed from the property. The homeowner has been working towards compliance and has requested a week extension to complete the clean-up and remove all un-plated and non-running vehicles. The extension was given along with a final notice. **215 W. Forrest:** This is an ongoing blight problem. Final notice has been issued. They have until after spring clean-up to clear their property. Any new violations will be ticketed each time moving forward, without prior notice. **Covid Regulations:** Covid restrictions are set to expire on the 31st of this month. Due to the expiration of the Open Meetings Act amendments that allowed for remote meetings, we can no longer take part in meetings virtually. **DDA:** Next meeting June 23, 2021. **DWAM Grants:** We are still waiting to hear back if we have been awarded the DWAM grant for DSMI activities. Due to changing requirements for the DSMI, EGLE is still working through the applications. **Marihuana Grow Facility Development:** We are scheduled to close with Mitten meds LLC for the purchase of Lots 5 and 6 at Sunrise on May 12th. This means that they will be fully licensed to operate within 90 days. Pinnacle Emporium received their final approval from the State on May 5th and are shooting to open very shortly. **Township Spring Cleanup:** The Township spring clean-up will be held on Saturday, May 15th. All residents of Home Township can bring their bulk trash items to Albring's Salvage. **Water Shutoffs:** Last month we resumed water shutoffs. In the end all but one account was paid up. **Website:** Pixelvine Creative has completed a draft of the new website. Once Pixelvine has all of our edits and we get edmore.com transferred to us, we will take the new site live.

F. PRESIDENTS: Gloria Burr: None.

7. TREASURER'S REPORT: Shirley Drain

A. TREASURER'S REPORT & COMMENTS: Drain: Books are closed and balanced for the month of April 2021. All loans up to date. Cash Balance looks good.

B. APPROVAL OF PAYMENT OF BILLS: Motion by Green to pay the bills. Seconded by Griswold.

ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. **MOTION PASSED 6-0.**

8. COMMITTEE REPORTS: Utility Committee: Chet Guild reported the Utility Committee met with Lakamper and went over the water main improvements. He stated this is a very important issue and wanted to make sure all board members understood what needs to be done. Discussion took place under New Business: 10.E: MEDC Water Grant.

9. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING April 12, 2021: Motion by Colburn to approve the April 12, 2021 minutes as written. Supported by Moore. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

10. NEW BUSINESS

A. MUNICIPAL MARIHUANA LICENSE RENEWAL – Pinnacle: Lakamper reported Pinnacle has received their approval from the State. He recommended renewing their license. Wes Pierce, management team member, reported they are looking to open by the 20th of May. Motion by Griswold to renew the municipal marihuana license to Pinnacle. Supported by Green. **ROLL CALL VOTE:** YES: Colburn, Green, Griswold, Guild, Moore, Burr. **MOTION PASSED 6-0.**

B. MDOT RESOLUTION – STREET ADMINISTRATOR: To remove Aaron Hadley from Street Administrator as he is no longer involved with the Village of Edmore. Motion by Moore to appoint Justin Lakamper as Street Administrator. Supported by Griswold. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

C. MDOT RESOLUTION – GRANT APPLICATION: REMOVED FROM AGENDA.

- D. APPROVAL OF FLIES AND VANDENBRINK SERVICE AGREEMENT:** Lakamper reported we've been working with Flies and Vandenbrink for a while on the upcoming EGLE water infrastructure grant. For their preliminary work and to complete and submit the grant application with all supporting materials they submitted a \$1000 service agreement. Motion by **Green** to approve the Flies and Vandenbrink Service Agreement. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. MOTION PASSED 6-0.**
- E. MEDC WATER GRANT – PROJECT SELECTION:** Discussion took place on which scenario would be the best fit. **Scenario #1:** All projects. **Scenario #2:** Well Rehab, Water Service Line Replacement (full and partial), Streetscape. Motion by **Green** to authorize **Lakamper** to move ahead with the grant application for Scenario #1 for the full amount of \$2,336,318 with 11% contribution. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. MOTION PASSED 6-0.**
- F. SETTING SPECIAL USE PERMIT FEE:** Some discussion ensued. Motion by **Guild** to lower special use permit fee from \$1000 to \$250. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
11. **PUBLIC COMMENTS:** None.
12. **COUNCIL COMMENTS:** None.
13. **ADJOURNMENT:** Motion by **Griswold** to adjourn. Seconded by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- President Burr** adjourned the meeting at 8:40 p.m.



Village President

Approved for Publication

NEXT MEETING: June 14, 2021



Village Clerk

As a side note: This meeting was held in person and broadcast via Zoom as a convenience due to COVID-19 restrictions.

RESOLUTION 2021-4

VILLAGE OF EDMORE

MONTCALM COUNTY, MICHIGAN

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR CHIP SEALING OF VILLAGE MANAGED ROADS FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

The following preamble and resolution were offered by Trustee GUILD and supported by Trustee RASMUSSEN.

WHEREAS, the Village of Edmore is applying for \$34,093 in funding through MDOT from the Transportation Economic Development Category B Program to perform chip sealing on Industrial Drive between M-46 and Neff Road, on Home Street between Brown and Lewis, on S. 2nd Street between Gilson and Greenfield, on S. 3rd Street between Gilson and Greenfield, and to perform an asphalt overlay on Center Street between First Street and the dead end.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the Village has authorized Justin Lakamper, Village Manager, to act as agent on behalf of the Village to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the Village attests to the existence of, and commits to, providing at least \$34,093 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the Village commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

TRUSTEES PRESENT: GUILD, GREEN, GRISWOLD, COLBURN, MOORE, RASMUSSEN
TRUSTEES ABSENT: BURR

AYES: COLBURN, GREEN, GRISWOLD, GUILD, MOORE, RASMUSSEN, BURR
NEAS: Q

RESOLUTION DECLARED ADOPTED

Gloria Burr

Gloria Burr, Village President

Kerri Peterson

Kerri Peterson, Village Clerk

Passed this 26th day of May, 2021

RESOLUTION 2021-3
VILLAGE OF EDMORE
MONTCALM COUNTY, MICHIGAN

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Water-Related Infrastructure (WRI) Competitive Funding Round; and

WHEREAS, the Village of Edmore desires to request \$2,000,000 in CDBG funds to replace approximately 1,500 feet of aging water main, replace approximately 285 existing lead water service connections, repair the pump at Well House no. 6 and include streetscape improvements to Main Street as part of the surface restoration work; and

WHEREAS, the Village of Edmore commits local funds from its Water Fund and General Fund and DDA Fund in the amount of \$247,191; and

WHEREAS, the proposed project is consistent with the local Community Development Plan as described in the Application; and

WHEREAS, the proposed project will benefit all residents of the project area and 57.03 percent of the residents of the Village of Edmore are low and moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.

NOW, THEREFORE, BE IT RESOLVED that the Village of Edmore hereby designates the Village Manager as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

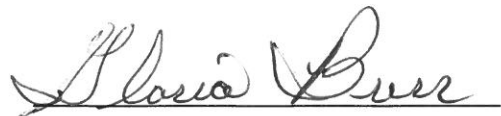
TRUSTEES PRESENT: COLBURN, GREEN, GRISWOLD, GUILD, MOORE, RASMUSSEN, BURR

TRUSTEES ABSENT:

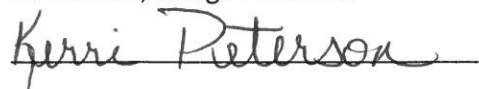
AYES: COLBURN, GREEN, GRISWOLD, GUILD, MOORE, RASMUSSEN, BURR

NEAS:

RESOLUTION DECLARED ADOPTED



Gloria Burr, Village President



Kerri Peterson, Village Clerk

Passed this 26th day of May, 2021