

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
June 14, 2021**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, June 14, 2021, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Rasmussen, Burr**. Absent: **Moore**. Also present: **Deputy Josh Lyster** – Montcalm County Sheriff's Dept, **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA: VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Josh Lyster** reported. Highlights included at the request of the Village manager, several homes were contacted and given warning letters regarding violating the Village's junk ordinance. One gentleman, a 63-year-old Edmore man, received a citation for violation the Village's junk ordinance. On May 9th, an assault in the 600 block of West Pine Street was reported. The 46-year-old male victim required medical treatment. The assault was witnessed and the deputy continues to attempt to positively identify the assailant. The assault was an escalation of a neighbor dispute.
 - B. **FINANCE:** **Burr** reported for Tracy. Oversaw the installation of the new cash receipt billing software. Took part in a training with Tyler Technology on the new software. Continued to pull files that have met their retention date from the vault and storage to be destroyed. Submitted the Act 51 report to secure our road funding.
 - C. **DDA:** **Lakamper** reported. The next DDA meeting will be held on June 23rd, 2021 at the Bag Factory. The DDA has agreed to sell the 4.48-acre parcel on 5th Street, to the Cooks, for \$30,000 plus closing costs, for a home to be built. The closing date is set to occur on or before July 1st. The Arts Council held a successful craft and bridal show at the Bag Factory. Weddings have increased significantly. The position of DDA Coordinator has been reposted. Phil continues to work as usual, until a new candidate is selected.
 - D. **DPW:** **Burr** reported for Andy. Had 4 full burials and 2 cremains at the cemetery. We had two water leaks due to failed curb valves that were replaced. Serviced the Jetter and jetted a few traditionally problematic sewer lines. Put the flags out downtown and at the cemetery. Finished putting up the new street signs. Will begin our annual water main flushing on Sunday night, June 12, 2021. Will be treating the Curtis Pond next week to deal with the muck. It was sprayed June 14, 2021.
 - E. **MANAGERS:** **Lakamper** reported. **American Recovery Plan Act Funds:** The Federal Treasury has identified Villages as recipients of the federal ARPA funding and we have been named directly as recipients in Treasury documentation. The funds will be dispersed in 2 payments at an unknown date. Will update at next meeting on spending guidance and to discuss uses further. **Code Enforcement:** Spring cleanup helped to eliminate a few blight hot spots in town. Since our last meeting, one blight ticket has been issued and a handful of notices. Deputy Lyster is following up and has also been instructed to directly contact residents when he sees blight issues on his own. 203 W. Main: Homeowner has removed windows in anticipation of

it being torn down. There has been no movement on this since last meeting. Will be consulting with Village attorney Costanzo on moving forward. 222. S. Second: This issue has been resolved with the homeowner complying with requests after being ticketed for blight. 215 W. Forrest: They have made progress by taking advantage of spring clean-up but will require diligent noticing. **Covid Regulations: Buildings:** Buildings can be open at 50% capacity. Vaccinated people no longer are required to wear masks. **Meetings:** Starting next month, we will no longer be able to allow participation in the meetings via Zoom and will be fully back to in person meetings. All those vaccinated do not need to wear masks at the meetings. Opening: Would like to re-open the office on Monday, June 28th. At this point all employees will be fully vaccinated. **DDA:** See DDA report. **Grants:** Road and Water grants were submitted at the beginning of this month. Still waiting to hear on those and the DWAM grant that was submitted in March. We have received the full \$25,000 from the Glenn Curtis Foundation for park equipment. The Parks Committee will update the Council at the next meeting. **Marihuana Facility Development:** Mitten Meds LLC has purchased Lots 5 and 6 at Sunrise on May 12th. As a result of this sale, the Village obtained a profit of \$138,177. Grower Consultants have been granted final approval from the State to begin growing marihuana at the old Gym. They will begin cultivating in the coming weeks. Pinnacle Emporium has been open since May 20th. **Planning Commission:** There will be a hearing held on June 24th, 2021, to hear a request for a home occupation special use permit for a daycare facility at 204 S. Second St. They will also consider the site plan for the new Mitten Meds marihuana grow facility. **Pond:** This year we have decided to attempt to treat Curtis Pond with copper sulfate, purchased from Randall's. We will see how this works and consider more options. **Website:** The new website, www.edmore.com, is live. There is still some updating to do but the new site looks nice and is easier to navigate.

F. **PRESIDENTS:** Gloria Burr reported there is a Blood Drive on June 23rd, 2021, at the Curtis Community Building, from 10:00 a.m. to 3:45 p.m.

7. **TREASURER'S REPORT:** Shirley Drain

- A. **TREASURER'S REPORT & COMMENTS:** Drain: Books are closed and balanced for the month of May 2021. All loans up to date. All funds look good.
- B. **APPROVAL OF PAYMENT OF BILLS:** Motion by Colburn to approve the payment of the bills and red flag the County bill until confirmation. Seconded by Griswold. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Rasmussen, Burr. MOTION PASSED 6-0.**

8. **COMMITTEE REPORTS:** None.

9. **APPROVAL OF MINUTES:**

- A. **REGULAR COUNCIL MEETING May 10, 2021:** Green moved to accept the minutes from Regular Council Meeting May 10, 2021 and Special Council Meeting May 26, 2021 as written. Supported by Griswold. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
- B. **SPECIAL COUNCIL Meeting May 26, 2021:** Motion was combined for 9.A. & 9.B.

10. **NEW BUSINESS**

- A. **LAND DONATION – 2ND STREET LOT FROM CHAMBER OF COMMERCE:** Motion by Green to accept the land donation of 2nd Street, Lot 3, from the Chamber of Commerce. Supported by Rasmussen. Some discussion took place on the location of the property and if the lots were buildable alone. To be buildable the lot needs to be a minimum of 8712 square feet. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Rasmussen, Burr. MOTION PASSED 6-0.**

B. APPROVAL – PURCHASE OF DROP BOX FOR THE PARKING LOT: Motion by **Colburn** to approve the purchase of a drive through payment drop box for the Nita Curtis Building parking lot up to \$1700. Seconded by **Green**. Discussion took place on the best place to install the drop box. A location on the west side of the parking lot was chosen during a 10-minute recess. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Rasmussen, Burr. MOTION PASSED 6-0.**

President Burr called a 10-minute recess during the discussion on the drop box to go outside and choose a location for it to be installed. Recess from 8:00 pm to 8:10 pm.

C. SETTING THE SUMMER TAX RATE: Motion by **Rasmussen** to accept the 2021 Summer Tax Rate of 10.9387 general and 2.2520 rubbish. Seconded by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0**

D. APPOINTMENT – ALEX BROWN TO THE NITA CURTIS BOARD: Motion by **Rasmussen** to appoint Alex Brown to the Nita Curtis Board. Supported by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

E. APPROVAL – PURCHASE OF RECEIPT PRINTER: Motion by **Griswold** to approve the purchase of a receipt printer from Tyler Technologies for \$1050 with a reoccurring fee of \$203. Supported by **Rasmussen**. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Rasmussen, Burr. MOTION PASSED 6-0.**

11. **PUBLIC COMMENTS:** None.

12. **COUNCIL COMMENTS:** **Green** asked for an update on the interest of the remaining property at Sunrise. **Lakamper** is expecting to hear from them after their investors meeting later in June. **Guild** questioned if the Village could continue work on a blight property that is unfinished at the roadside. Some discussion took place. **Lakamper** will check into it. **Rasmussen** asked about getting the grass removed around a fire hydrant on Industrial Drive near River Valley Credit Union. **Lakamper** stated the property owners are responsible for mowing and it has been addressed.

13. **ADJOURNMENT:** Motion by **Colburn** to adjourn. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

President Burr adjourned the meeting at 8:34 p.m.



Village President



Village Clerk

Approved for Publication

NEXT MEETING: July 12, 2021

As a side note: This is our last meeting held in person and broadcast via Zoom as a convenience due to COVID-19 restrictions. Zoom broadcasting is now discontinued.