

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
APPROVED JOURNAL OF MINUTES
August 09, 2021**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, August 09, 2021, at 7:00 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Moore, Rasmussen, Burr**. Absent – **Guild**. Also present: **Deputy Josh Lyster** – Montcalm County Sheriff's Dept, **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** **Green** asked for verification on why Old Business is not listed on the agenda. It would be nice to have updates on grants, playground equipment, etc. **Lakamper** explained that he uses Old Business as unfinished business on the agenda. Updates are usually done through a memo to the board members. Motion by **Green** to accept the agenda. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** **Aaron Hadley** addressed the board on behalf of the Edmore Potato Festival committee. He stated that he and Nicole are both present if the board has any questions when it comes time to vote on the Special Event and Parade Permit for this year's Potato Festival.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Josh Lyster** reported July was a relatively calm month for the Village. Highlights included on July 3rd there was a traffic stop made for no lights after dark that led to a female being arrested for an OWI (Operating While Intoxicated) with the highest blood alcohol content he has personally ever seen. On July 20th there was a breaking and entering/illegal entry complaint on Pine Street. Due to a previous residency status, there were no charges issued on that. There was also a vehicle on Second Street that we impounded as abandoned. **Lyster** went on to state that he is now radar certified, so he is now able to do more about the speeding through town. **Burr** asked about the speed sign. **Lyster** is going to check and see if he can get the sign again.
 - B. **FINANCE:** **Burr** reported for Tracy. She has worked with Justin on the ARPA fund request, prepared the office and coordinated with Justin before leaving on vacation, and been working hard to get everything caught up since coming back on Monday.
 - C. **DDA:** **Lakamper** reported. The next DDA meeting is August 25, 2021. Phil has been working on putting marketing materials for the building together. This includes a brochure, updating the Facebook page, and putting the building on wedding venue websites. We also made a Google business page for the building. Trying to focus with Phil on just advertising the building right now for weddings because there is a huge market right now for wedding venues. Since the last DDA meeting they received one new application for the DDA coordinator. The DDA decided to see what other candidates there were. A list of reservation dates already made was given to the council with multiple 2021 dates and a few dates already reserved in 2022 and 2023. **Lakamper** went on to add that the DDA is usually involved with putting on the Trunk-or-Treat around Halloween. He has been contacted by a resident with a carnival company who would like to set up some carnival rides at the Trunk-or-Treat. The DDA will be discussing this at the next meeting.

- D. **DPW: Burr** reported for Andy. Had 1 full burial and 1 cremains at the cemetery. Removed the wire hanging across M46 from the Phenix to the Hardware Store at the request of the Phenix building owner. Replaced broken light bulbs downtown. Swept and prepared the Village streets for chip sealing. Repaired catch basin on Charlotte and First Streets. **Lakamper** added that Sunday, August 8th, the DPW repaired a water main break at Fifth and Gilson.
- E. **MANAGERS: Lakamper** reported. **American Recovery Plan Act Funds:** Applied for our portion of the ARPA funds. Have not heard back yet. We were told it would take about two weeks after receiving the application. The Township also applied for their funds on time. **Blood Drive:** The Red Cross will hold a blood drive at the Curtis Building from 10 am to 3:45 pm on August 30th. **Code Enforcement:** 203 W. Main – The demolition contractor has informed that the utilities have been disconnected and that he will be starting demolition on the house as soon as he has his current projects finished. 130 N. Tenth St – This home has been condemned. The homeowner, the Building Department and Lakamper will meet to assess the plan for compliance. **DDA:** Next meeting is August 25th. **DPW Truck:** We have ordered the new DPW truck. They have informed us that it will not likely be available until June 2022. At that point we will receive a 2022 model year. We pay for it when we receive it. **Grants:** We applied for 3 grants this year. DWAM – To conduct digging for the lead and copper rule. We were not selected. WRI – The large grant for all the water upgrades. Received word that out of 65 applicants, 11 were selected to move on to the second round and we were not selected. We will need to re-group or strategy. MDOT – Due to the large number of applicants, MDOT pushed back the selection. Anticipate announcing winners by the end of the month. **Redevelopment Ready Community:** We received a welcome letter to the redevelopment ready certification program. This means that Edmore is considered “engaged” in the program. Having this engaged status makes us a better candidate for MEDC grants. **Planning Commission:** The Planning Commission held a meeting on July 30th and approved a site plan for an office building at Ryan’s Equipment and re-approved the site plan for the new Mitten Meds marihuana grow facility on lots 5 and 6 at Sunrise in an alternate location. While preparing to begin site work, Mitten Meds found more abandoned test wells where they were going to build. They are still seeking permission to have them removed but should this not be an option, they have received a second site plan approval for the same building moved over to the east 20 feet. **Police:** Deputy Lyster has been in regular communication on several matters and continues to be very responsive to my questions or concerns. The Township will be welcoming a new Chief as soon as they take care of some administrative details. Lakamper plans to help facilitate coordination between the new Chief and our Deputy to ensure maximum coverage for Edmore. **Seniors:** The seniors have returned to the Curtis Building and will be coming each Monday. **Vacation:** Lakamper will be on vacation during the week of August 16th, for at least 3 days maybe more. Andy is at a training conference on water resources this week. He should have all his training requirements for this year. If not all, most of them. **Burr** added that right now, the seniors are only coming on Monday right now and not serving food. They must have a minimum number of people coming before they can start serving food and right now, they are not able to have that many. They are here from Noon to around 4 pm. **Rasmussen** asked if we still have the van. **Lakamper** stated yes and no. The van exists but they are trying to sell it. The Edmore Transportation is planning on selling the van due to lack of use. Discussion took place over where the money would go if sold and, who would be able to utilize the van if it was kept. **Green** asked **Lakamper** for an update on the park equipment. **Lakamper** responded that it has all been ordered and we are waiting on a

delivery date to be set. **Burr** asked for an update on the credit card machine. **Lakamper** replied we have the tool for the scanner, but not the software for the scanning. Tracy did the training on the cash receipts portion of the software, which is part of the credit card stuff, but there is more software. We have the scanning gun for the bar code on the bills, we have the card scanning device, too. We still need the software and the printer.

F. PRESIDENTS: Gloria Burr: None.

7. TREASURER'S REPORT: Shirley Drain

A. TREASURER'S REPORT & COMMENTS: Drain: Books are closed and balanced for the month of July 2021. All loans are current. Cash balances look good.

B. APPROVAL OF PAYMENT OF BILLS: Motion by **Rasmussen** to pay the bills. Seconded by **Griswold**. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr. MOTION PASSED 6-0.**

8. COMMITTEE REPORTS: None.

9. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING July 12, 2021: Griswold moves to accept the minutes as written. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

10. NEW BUSINESS

A. APPROVAL – POTATO FESTIVAL SPECIAL EVENT PERMIT: **Lakamper** reported all events are listed with the application. The festival will be very similar to the last one and would like to shut down M46 for the day. There is a beer tent proposed. There will be fireworks at the High School on Friday night after the game. There will be a car and tractor show. The only Village involvement is a kickball tournament will be held on Sunday at the ball fields and help with shutting down the street. Also trash included in our contract with Granger. **Nicole Hadley** added that King's Disposal is also donating cans to put around town to help. **Drain** asked if there was DOT permission to close down M46. **Aaron Hadley** responded they currently don't because there is a timeframe that you must apply for the permit, and it is going to be the same as 2019's festival so it should be approved with no changes. Discussion ensued on where everything was going to be held as there was concern about traffic and people going to and from the park. **Nicole Hadley** responded that all the events are going to be downtown this year. Saturday will fill Main Street with a car show in the morning, the cars pull out and are followed by the parade and the tractors coming in behind the parade and parking for a tractor show. There will be something going on from early morning until around 6 pm. **Green** asked about entertainment at the beer tent. **Nicole Hadley** responded that there will be a DJ. New Standard is sponsoring the beer tent and they had talked about a live band, but no final decision has been made. **Colburn** asked if the beer tent is in the previous tater tent location. **Aaron Hadley** explained that there are not the people to man the tent as in previous years. Because of Covid, they started holding dinners at the Methodist Church as a drive through. With the success of that being able to run it with fewer people, they decided to move the "tater tent" to the Methodist Church and use a drive through. They will also have tables outside that you could sit to eat if you choose. With that decision being made it opened the spot between the bank and pharmacy to put a beer tent. The detour is going to be First to Gilson to Sheldon. We won't close Lewis except for during the parade. Motion by **Green** to approve the Potato Festival Special Event Permit. Supported by **Griswold**. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr. MOTION PASSED 6-0.**

B. APPROVAL – SALE OF 2ND STREET LOTS: **Lakamper** reported after advertising two lots (041-190-004-00 and 041-190-003-00) for sale for \$3000 for both on 2nd Street in our newsletter

we have received an offer from Gerald Brown of \$2200 for both. Until now there have been no other offers. There is .35 acres. We have no need to sell the lots, but we have no use for them either. **Drain** added that it's costing us money in having to mow them and not getting any taxes from them. **Lakamper** stated if the offer is accepted, we would file a quit claim deed. Motion by **Moore** to sell parcel number 041-190-004-00 and 041-190-003-00 to Gerald Brown for \$2200 for both. Supported by **Green**. **ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Moore, Rasmussen, Burr. MOTION PASSED 6-0.**

- C. APPROVAL – SIGNATURE ASSOCIATES EXTENSION:** **Lakamper** reported we have been signing a 6-month contract with Signature Associates for listing our sunrise properties. It is the same contract. **Green** moved to approve Signature Associates 6-month contract extension. Seconded by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

- D. DISCUSSION – MICRO BUSINESS LICENSE:** **Lakamper** reported that when the Village passed the recreational marihuana ordinance, we allowed 1 micro business license. A micro business allows the owner to grow up to 150 plants and sell what they grow directly to the consumers at the same establishment. We also passed the zoning ordinance to allow for these businesses to exist in the B1 and B2 districts. Now that we have two shops open, the question has been raised if we need another potential shop in town, or if another shop should be in the downtown area. If it is felt that we have enough shops in town then we could amend the marihuana ordinance to eliminate the micro business license type. If it is felt that having another such business is wanted, just not in the downtown area, then we could amend the zoning ordinance to only allow for it in the B2 district. If neither of these seem to be a problem, then we can leave it alone. He went on to say he feels having another marihuana shop in the downtown area would create a very marihuana heavy feeling. **Green, Moore, and Burr** all agree that 3 marihuana sales locations in our small town is excessive, and 2 stores are enough. **Lakamper** asked at all or just in the downtown area. **Moore** and **Green** both stated, at all. **Moore** added we don't want to start being known as the pot festival instead of the Potato Festival. **Burr** and **Green** agreed. **Drain** added we have 2 retail shops and 3 grow facilities currently. That is quite a bit for a town this size already. **Lakamper** stated the interest in this license he has received has not been presented with an application. There is one person interested in this license for a building downtown, but it's only interest at this time. **Colburn** asked to let that person know that the micro business license is no longer available. Motion by **Green** to amend the marihuana ordinance 2020-2 to eliminate the micro business license type. Supported by **Rasmussen**. **ROLL CALL VOTE: Colburn, Green, Griswold, Moore, Rasmussen, Burr. MOTION PASSED 6-0.**

- E. DISCUSSION – AUDIT:** **Burr** reported that everyone received a copy of the audit last month and asked for any questions or discussion on the audit. **Drain** stated our manager did an excellent job on the audit synopsis. **Drain** and the board thanked **Justin**. No discussion. **Lakamper** asked for questions. **Green** and **Burr** both stated all looks good.

Burr closed the regular meeting at 7:59 p.m. to go into closed session.

11. CLOSED SESSION – MANAGER'S REVIEW

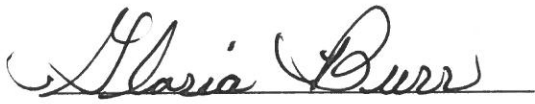
Burr re-opened the regular meeting at 8:35 p.m.

- 12. PUBLIC COMMENTS:** None.

- 13. COUNCIL COMMENTS:** None.

- 14. ADJOURNMENT:** Motion by **Rasmussen** to adjourn. Seconded by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**

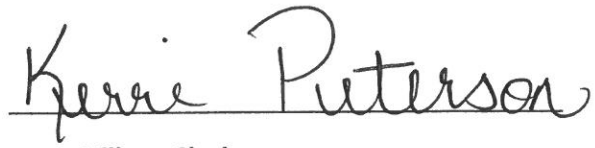
President Burr adjourned the meeting at 8:36 p.m.

A handwritten signature in cursive script, reading "Maria Burr", written over a horizontal line.

Village President

Approved for Publication

NEXT MEETING: September 13, 2021

A handwritten signature in cursive script, reading "Kerrie Peterson", written over a horizontal line.

Village Clerk