**EDMORE VILLAGE COUNCIL**

**REGULAR SESSION**

**UNAPPROVED JOURNAL OF MINUTES**

**December 13, 2021**

1. **CALL TO ORDER**: The regular session of the Village of Edmore Council was called to order on Monday, December 13, 2021, at 7:00 p.m. by **President** **Gloria** **Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**: Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr.** Also present: **Deputy Josh Lyster** – Montcalm County Sheriff’s Dept., **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA**: Motion by **Rasmussen** to approve the agenda as written. Supported by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None**.**
6. **DEPARTMENT REPORTS**:
7. **POLICE**: **Deputy Lyster** reported. Highlights- November 6th, a break in reported in the 100 block of 11th Street. Homeowner witnessed someone fleeing from his garage. Didn’t find anything missing. No leads. On November 7th, an attempted break in reported in the 600 block of west Pine Street. The resident stated approximately six subjects were rattling his door handle and he feared they were trying to break in. No suspects. The two incidents do not appear to be related. Edmore will be assigned a new officer in January 2022.
8. **FINANCE**: **Burr** reported for Tracy. Began working on the budget. Been on medical leave the past week and therefore was unable to have the books prepared before the meeting. All of the ELF loans are current as of the beginning of this month.
9. **DDA**: **Lakamper** reported the next DDA meeting will be held at 8:00am on December 15th to be held at the Curtis Hall. Trying a new meeting time to increase attendance. Discussion will be potential projects for next year. The DDA sponsored Christmas Decoration Competition ended with 7 homes participating.
10. **DPW**: **Burr** reported for Andy. We had 1 full burial and 1 cremains at the cemetery. We replaced a leaking water valve on Gilson. Completed leaf vacuuming for the year. If the weather warms up, we will blow the park one more time. Well six has been tested and is back in use.
11. **MANAGERS**: **Lakamper** reported. **Budgeting**: Hope to have a draft available for the January 2022 meeting. We can discuss it in depth at a budget workshop towards the end of January. **Code Enforcement**: I have the police investigating a complaint of illegal housing and have prepared letters to inform people parking on the street that they need to move in a snow event. **Development**: The building for the grow facility on lots 5 and 6 at Sunrise has started to go up. Lots 7, 8, and 9 are still planning on building this winter. **CVTRS**: Each year the Village must submit budgetary, expenditure, and demographic information to the Sate in the form of multiple documents, to be eligible for our share of the City, Village, Township Revenue Sharing. These documents are due by December 1st each year. Our CVTRS documentation was submitted prior to this date. **Personnel**: DPW is back to full strength and the Office will be starting next week. Performance reviews have been conducted and the personnel committee will meet this month to review. **Park Equipment**: Last month we received damaged workout equipment and offered a credit of $500 and paint. I informed Playworld that we expect them to be replaced with new parts. We are still waiting for the parts. The other park equipment was supposed to be delivered in December. It has not shipped yet but have been informed it is still expected to be delivered in December. **Planning Commission**: Met last month to approve the site plan for the marihuana processing facility at lots 7, 8, and 9. The project is not fully approved on our end and the owners still intend to begin work this winter. We have also received a request to rezone the old football field on Wyman Rd from residential to B-2. The Planning Commission will have to consider this request first and then it will move to the Council. **Well 6 Rebuild**: Peerless Midwest has finished the well rebuild and have reinstalled Well 6. Initial testing of the water was all negative which allowed us to put it back into rotation. We received a notice that another sample from well 6 came back positive for a bacterium. DPW immediately took it out of rotation and consulted with EGLE who instructed them to take two new samples and send them to the lab. If they are negative, we can continue to use Well 6. If either sample comes back positive, we will need to have Peerless re-chlorinate the well. None of this is concerning. The positive test could have been the result of the testing process and nothing to do with the well.
12. **PRESIDENTS**: **Gloria Burr**: None.
13. **TREASURER’S REPORT**: **Shirley** **Drain**
14. **TREASURER’S** **REPORT** **& COMMENTS:** **Drain**: No report. Tracy was out on medical.
15. **APPROVAL OF PAYMENT OF BILLS**: **Moore** moved to pay the bills. **Green** seconded. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0. Moore** asked to get different Christmas decorations ongoing after 2021.
16. **COMMITTEE REPORTS:** None. Burr asked for any committees get with Justin to set up a meeting if needed.
17. **APPROVAL OF MINUTES**:
18. **REGULAR COUNCIL MEETING NOVEMBER 08, 2021:** **Green** moved to approve the November 08, 2021; minutes as written. Supported by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
19. **NEW BUSINESS**
20. **CHRISTMAS BONUS:** The Village gives a Christmas bonus every year**.** In 2019 and 2020, the Christmas bonus was $150 for full-time employees, $75 for part-time employees. We currently have no part-time employees.Motion by **Guild** to give $200 Christmas bonus to all full-time employees. Seconded by **Green. ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**
21. **RENEWAL OF GROWER CONSULTANTS RECREATIONAL MARIHUANA LICENSE: Lakamper** reportedGrower Consultants is the only grow facility open currently in Edmore. They also have a new investor. Nothing changes for us. Their first harvest was held up by the MRA due to the company that does the testing having a problem with the MRA. So, everything from that company was held up and not allowed to be sold. It has now been released so they are behind on cashflow and asked for an extension on paying the licensing fee.Some discussion on State regulations occurred. **Green** moved to approve the renewal of Grower Consultants recreational marihuana license conditional upon payment of licensing fee by January 10, 2022**.** Supported by **Colburn. ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. NO: Rasmussen. MOTION PASSED 6-1.**
22. **RENEWAL OF HBS CRU MEDICAL MARIHUANA LICENSE: Lakamper** reported this is one of the other grow facilities we approved to be on the property south of the old Gale’s Gym. Building is taking longer to get started than expected. Cost may be a factor in this. They are not holding up any licenses. If by next year nothing has started, we should question this. Motion by **Guild** to renew HBS Cru medical marihuana license. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Burr. NO: Rasmussen. MOTION PASSED 6-1.**
23. **APPROVAL OF MANAGER ATTENDANCE AT MME WINTER INSTITUTE:** Some discussion took place. The MME Winter Institute is January 26, 27, 28th 2022**.** Motion by **Guild** to approve the manager’s attendance at the MME Winter Institute on January 26, 27, 28th 2022. Supported by **Rasmussen. ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**
24. **BUDGET ADJUSTMENTS: Lakamper** reported**.** We had an increase in revenue due to land sale, increase in revenue from the State, and expenditures were more than budgeted under Contractual Services for council, Fleis & Vandenbrink work on master plan. Some discussion ensued on how the monies are distributed from the State on the marihuana sales shares. Motion by **Green** to make the budget adjustments as shown. Supported by **Colburn. ROLL CALL VOTE: ALL YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**
25. **PUBLIC COMMENTS**: None.
26. **COUNCIL COMMENTS: Green** reported on the Hometown Heroes project, and it is already moving forward ahead of schedule. Expected to be a hit with the communities. Discussion took place about using Consumer Power poles and if permission is needed for the flags. **Drain** asked about the lead and copper rule progress. **Lakamper** reported that we have done all we can without digging and that we will have to begin this and will need to budget for it. We have a very healthy budget surplus so it would be very smart to use some of that money for this project. We need to dig about 80 houses in 2022.
27. **ADJOURNMENT**: Motion by **Green** to adjourn. Supported by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

**President Burr** adjourned the meeting at 7:54 p.m. and wished everyone a Merry Christmas and Happy New Year.

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**Village President Village Clerk**

**Approved for Publication**

 **NEXT MEETING: January 10, 2022**