

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
UNAPPROVED JOURNAL OF MINUTES
January 09, 2023**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, January 09, 2023, at 7:00 p.m. by **President Gloria Burr**.
(**Clerk Peterson** gave the oath of office to **Trustee John Moore** directly before the January 2023 meeting was called to order. **Treasurer Shirley Drain** and **Clerk Kerri Peterson** were given their oath of office by **President Burr** directly before the December 2022 meeting was called to order.)
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr**. Also present: **Deputy Schafer** – Montcalm County Sheriff's Dept., **Justin Lakamper** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Motion by **Rasmussen** to approve the agenda. Seconded by **Colburn**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
6. **DEPARTMENT REPORTS:**
 - A. **POLICE:** **Deputy Schafer** reported they had 199.5 service hours during which there were 20 total investigations, 5 arrests, 56 traffic stops, 2 citations issued, and 54 verbal warnings issued. Highlights included on December 18th, a traffic stop was conducted near Main and Fourth Streets for speeding. The driver, a 40-year-old male from Detroit, was found to be driving with a suspended license. The driver was cited for speeding and for driving with a suspended license, second offense. With a reduction in calls for service, the deputy was able to be more proactive. These efforts led to additional stops and executions of arrest warrants resulting in several individuals being arrested for various arrest warrants.
 - B. **FINANCE:** **Burr** reported for Tracy. Been working on the budget and budget adjustments. Also started working on cleaning up the vault and have closed out the year end payroll.
 - C. **DDA:** **Lakamper** reported the next DDA meeting is on January 18th to allow them to have a preliminary budget ready before the budget workshop. There was no December meeting. Vicki Moulter of Vicki's Flowers has approached us about hosting a wedding expo at the Marketplace on March 25th. The DDA will discuss this, along with their budget, at their meeting.
 - D. **DPW:** **Burr** reported for Andy. We had a water leak on 4th Street. We plowed four times and did the sidewalks twice during the winter storm. We have also been servicing equipment and working on budgets.
 - E. **MANAGERS:** **Lakamper** reported. Budget: Andy, Tracy, and I have spent most of the month working on the budget. It will be presented to the board for review by the end of this week which gives you almost two weeks with it before the budget workshop. Committees: I would like to meet with both the utility and personnel committees in the next two weeks. (Meetings were scheduled). Developments: Dollar General: There are plans to build a larger Dollar General building on the lot directly next to the existing store. I will be meeting with the engineers on the project this coming Tuesday to go over their preliminary site plan before they submit it to the Planning Commission for approval. Family Dollar: As of late December, the County Building Department had performed a site plan review of their build out but has

not yet issued permits. I have also reviewed all their sign plans but they have not submitted for a sign permit yet. Nate's Liquor License: The State is showing his application as pending. Taqueria El Azteca: The owners of the Taqueria El Azteca food truck has leased the Phenix building to open up a new restaurant and are working on getting set up now. Grants: We received word from EGLE that our DWAM grant has been awarded. We will receive \$178,000 in funding to have a contractor dig up 100 water services and for Flies and Vandenbrink to conduct a full scale asset management plan for our water system. With this professional asset management plan, we can effectively plan all future upgrades to the system to comply with the lead and copper rule, as well as address aging infrastructure. The cost is 100% covered by EGLE and we will start getting bids in the spring. Main Lift Station: Jett Pump is still working on repairing our pump. The parts for the pump shipped from the manufacturer in early December but it is not finished. Tractor: The tractor was repaired and returned to us last month just in time for our first winter storm of the season. It took them about a week to do the repairs. The final cost came to \$44,317.35 which was roughly \$2000 less than they originally quoted us. John Deere did not offer any form of discount on the new motor. The savings were a result of less labor being required. John Deere does not offer an extended warranty for the new motor. This leaves us with the standard two year warranty. Some discussion was heard on what the cause was that damaged the motor. It was found the oil pump went out and destroyed the engine.

- F. **PRESIDENTS: Gloria Burr:** Sounds like we may be getting a few new stores and that will be good for us. A few residents have already heard about it through the grapevine and are very excited.

7. **TREASURER'S REPORT: Shirley Drain**

- A. **TREASURER'S REPORT & COMMENTS: Drain:** Books are closed and reconciled with the bank for December 2022. Cash balances look good. All ELF loans are current.
- B. **APPROVAL OF PAYMENT OF BILLS: Green** moved to pay the bills. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**

8. **COMMITTEE REPORTS:** None.

9. **APPROVAL OF MINUTES:**

- A. **REGULAR COUNCIL MEETING December 12, 2022:** Motion by **Colburn** to approve December 12, 2022 minutes. Seconded by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.** **Drain** commented that the oath of office for **Drain** and **Peterson** needs to be added to the November 2022 minutes. First motion edited. Motion by **Colburn** to approve the December 12, 2022 minutes with addition of correction of November minutes to include **Treasurer Drain** and **Clerk Peterson's** oath of office before the December 2022 meeting. Seconded by **Griswold**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

10. **NEW BUSINESS**

- A. **APPROVAL OF PURCHASE OF NEW DPW PICK UP TRUCK:** Lakamper reported the Council originally authorized the purchase of a new pickup truck for the DPW in the 2021-2022 budget at a cost of \$36,000. Ford was unable to deliver the truck we ordered that year, \$37,000 was included in the 2022-2023 budget for the purchase of the truck. This fall we received word from the Ford dealer that any vehicle that had not been built and delivered at that point, would be cancelled and that prior pricing would not be honored. Ford had also removed all municipal incentives, which at the time was 29%. The truck we have currently found is \$50,955 and as the same as the other truck, we will still need to have a plow mount and

controls installed in the truck at a cost of \$2100, bringing the total cost to \$53,095. Motion by **Green** to increase the budget amount by \$16,095 to \$53,095 to purchase the GMC 2023 pick up truck from Betten Baker Buick GMC Lowell, with the build date of January 23, 2023. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Green, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 7-0.**

B. SETTING BUDGET WORKSHOP: Motion by **Griswold** to set the budget workshop date to January 23, 2023 at 7p.m. Seconded by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**

C. SETTING MEETING DATES FOR FY 2023-2024: Motion by **Colburn** to accept the Council meeting dates of March 13, April 10, May 08, June 12, July 10, August 14, September 11, October 09, November 13, December 11, 2023, January 08, February 12, 2024 for the 23/24 fiscal year. Supported by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0**

(Pro tem was appointed during the discussion of committees. Motion by **Moore** to appoint **Colburn** as new Pro tem. Seconded by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.** Committee members were assigned. Motion by **Rasmussen** to accept the committees as read. Supported by **Green**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0)**

11. **PUBLIC COMMENTS:** **Tim Tremain** commented on a few specific locations in town that are in need of inspection for violation of ordinances. He stated that they are a huge fire hazard not only to the residents and neighbors, but to the firefighters, too. They don't make the Village look nice.

12. **COUNCIL COMMENTS:** **Griswold** asked for an update on when the businesses at Sunrise are planning on opening. **Lakamper** responded that they are still in the process of their builds and that he doesn't have an updated date as to their start of business date.

13. **ADJOURNMENT:** Motion by **Griswold** to adjourn. Seconded by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

President Burr adjourned the meeting at 8:00 p.m.

Village President

Village Clerk

Approved for Publication

NEXT MEETING: February 13, 2023