

**EDMORE VILLAGE COUNCIL
REGULAR SESSION
UNAPPROVED JOURNAL OF MINUTES
July 10, 2023**

1. **CALL TO ORDER:** The regular session of the Village of Edmore Council was called to order on Monday, July 10, 2023, at 7:03 p.m. by **President Gloria Burr**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Guild, Moore, Rasmussen, Burr**. Absent – **McParland**. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** Motion by **Moore** to approve the agenda with addition of New Business D and E. Seconded by **Rasmussen**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0.**
5. **OLD BUSINESS:** None.
6. **PUBLIC COMMENTS: AGENDA ITEMS:** None.
7. **REPORTS:**
 - A. **POLICE:** No report from the County. **Burr** informed the board that the amended contract has been signed with the County for 30 hours per week, and the Township agreement has been signed. The Township police officer will be working 10 hours per week on ordinance enforcement and patrol within the Village of Edmore. **Borden** and the Police Committee will meet with the Township. July's bill for the Township will be billed in August, and then each month thereafter.
 - B. **FINANCE:** No report. All is good. **Drain** commented that Tracy said Phil worked 30 hours this month and he was no help at all. He wasn't here when he was supposed to be. It didn't work out very well.
 - C. **DDA:** No report. No meeting was held. They have not met in months. **Borden** and **Burr** will set a date and get some structure again. Not sure why it has fallen behind.
 - D. **DPW: Sidewalk/Chip Seal Updates:** **Burr** stated that they didn't ask for a report unless something happens. **Drain** stated that we really don't need a report from Tracy either unless something comes up. **Borden** updated the board on the locations of the repaired/replaced sidewalks, and the streets being chip sealed. Gilson St. and 3rd, 2nd to 3rd on both sides, and 3rd from Gilson to Pine. **Burr** thinks they are just waiting for quotes. **Guild** asked if that was chip and seal or sidewalks. **Borden** responded that is sidewalks. Chip/Seal is Camp St. from 2nd to 3rd, North 2nd from Home to North, North 3rd from M46 to North, North 4th from M46 to Home, North Brown from M46 to Home, and South Brown from M46 to Forrest. **Burr** stated that is to start as soon as they can. It is all set up and ready to go. **Borden** added that the prices came back and it's within budget. Some time this week **Borden** is getting a tour of everything with Andy.
 - E. **MANAGERS:** **Borden** reported that Tracy has been very helpful. He has already met with Andy and met Phil. He will be meeting with the rest of the staff soon. **Borden** talked to Flies and Vandenbrink on his first day. He hopes to meet with Steve Bishop, the head engineer within the next week to find out where we are on the project. **Burr** welcomed **Borden** and apologized for it being a meeting day on his first day on the job. **Borden** responded that he was glad it was on his first day and that everything worked out with Spicer group and with the Village.

- F. PRESIDENTS: Gloria Burr:** Burr reported that the July 7th First Friday event went great! The last one for the year will be held in August.
- 8. TREASURER'S REPORT: Shirley Drain**
- A. TREASURER'S REPORT & COMMENTS: Drain:** Books are closed and reconciled with the bank for June 2023. Cash balances look good. All ELF loans are current.
- 9. COMMITTEE REPORTS:** None.
- 10. APPROVAL OF PAYMENT OF BILLS:** Motion by **Griswold** to pay the bills. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0.**
- 11. APPROVAL OF MINUTES:**
- A. PUBLIC HEARING/REGULAR COUNCIL MEETING JUNE 12, 2023, AND SPECIAL MEETING (INTERVIEW POSITION FOR VILLAGE MANAGER) JUNE 26, 2023:** **Guild** moved to approve both sets of minutes. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- 12. NEW BUSINESS**
- A. REMOVAL OF JUSTIN LAKAMPER ON ALL FINANCIAL ACCOUNTS:** Motion by **Colburn** to remove Justin Lakamper from all financial accounts. Seconded by **Griswold**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- B. ADD MARK BORDEN TO ALL FINANCIAL ACCOUNTS:** Motion by **Moore** to add Mark Borden to all financial accounts. Supported by **Guild**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- C. SPECIAL EVENT AND PARADE PERMIT APPLICATION (POTATO FESTIVAL):** **Guild** asked if the beer tent is going to be inside the Marketplace or outside. **Nicole Hadley** responded that it will be inside with a small area outside fenced in per State regulations. We will be serving from inside. **Drain** asked where the fireworks were being held. **Hadley** responded that they will be at the old football field. They have made an agreement with the property manager. **Drain** asked if we had a blanket permit for the Potato Festival parade to shut down M46. **Hadley** responded that Lakamper usually took care of that. MDOT won't accept applications until 21 days before the event. **Burr** asked the date of the Potato Festival. **Hadley** answered it is the 15th through the 17th of September. Motion by **Guild** to accept the special event and parade permit application from the Potato Festival for September 15th through 17th, 2023. Supported by **Moore**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- D. LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES:** **Burr** reported the Potato Festival Committee brought this paper to the council last month but it was not filled out so we could not vote on it. They are here today to ask for it. Motion by **Colburn** to approve the local governing body resolution for charitable gaming licenses for the Edmore Potato Festival Committee for September 15th through the 17th, 2023. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- E. ACCEPT VILLAGE MANAGER CONTRACT:** **Burr** reported that Borden's contract was signed on June 30, 2023. We want to have it in the minutes that he accepted, the date that he started, July 10th, 2023, for 1 year. This contract is for 1 year to be reviewed in June of 2024. Motion by **Guild** to accept the Village Manager's contract as written, between Mark Borden and the Village of Edmore, as Village Manager, for a period of 1 year. Supported by **Rasmussen**. **ROLL CALL VOTE: YES: Colburn, Griswold, Guild, Moore, Rasmussen, Burr. MOTION PASSED 6-0**
- 13. PUBLIC COMMENTS:** None.

14. **COUNCIL COMMENTS:** **Rasmussen** welcomed Borden.

15. **ADJOURNMENT:** Motion by **Rasmussen** to adjourn. Seconded by **Griswold**. **VOICE VOTE: ALL YES:**
MOTION PASSED 6-0.

President Burr adjourned the meeting at 7:38 p.m.

Village President

Village Clerk

Approved for Publication

NEXT MEETING: August 14, 2023