

**EDMORE VILLAGE COUNCIL
PUBLIC HEARING/REGULAR MEETING
APPROVED JOURNAL OF MINUTES
February 10, 2025**

1. **CALL TO ORDER:** The public hearing/regular meeting of the Village of Edmore Council was called to order on Monday, February 10, 2025, at 7:00 p.m. by **President Chet Guild**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild** Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk, **Deputy Tester** – Montcalm County Sheriff's Department.
4. **APPROVAL OF THE AGENDA:** **President Guild** asked for additions or deletions. Finding none, accept the agenda as stands.
President Guild closed the regular meeting and opened the public hearing at 7:01 p.m.
5. **PUBLIC HEARING: FISCAL YEAR 2025-2026 BUDGET**
 - A. **PUBLIC COMMENTS:** None.
 - B. **COUNCIL COMMENTS:** None.
 - C. **ADJOURNMENT OF PUBLIC HEARING:** **President Guild** asked to adjourn the public hearing.
VOICE VOTE: ALL YES 7-0
6. **CALL TO ORDER – REGULAR COUNCIL MEETING:** **President Guild** closed the public hearing and reopened the regular meeting at 7:02 p.m.
7. **APPROVAL OF THE AGENDA:** **President Guild** asked for additions or deletions. Move item D under New Business up under public comments.
8. **PUBLIC COMMENTS: AGENDA ITEMS:** Mrs. Richards representing HBSru, spoke to the board. They have had multiple issues with their build and a 4-month project turned into 18 months. She explained in detail the difficulties they have had getting their business up and running and their hardships. She asked the council to consider a special hardship payment plan due to all the trouble they have had. Discussion took place on how logistics work with the State of Michigan. There were no other public comments.
9. **DEPARTMENTAL REPORTS:**
 - A. **POLICE:** **Deputy Tester** reported there were 150 total hours, 25 total investigations, 0 arrest, 5 traffic stops with 5 verbal warnings issued and 0 citations, 1 subject investigated, 3 cars investigated, 157 property inspections, and 13 liquor inspections. Notable activity included on January 2nd, a stalking complaint was filed in the 400 block of North First Street. The investigation is ongoing. On January 8th, a retail fraud/shoplifting complaint was filed in the 1100 block of East Main Street. The efforts to identify the suspect have been unsuccessful.
 - B. **MANAGER: Mark Borden (Code Enforcement, DPW, DDA):** **Borden** reported on **COMMITTEES:** The DDA met on January 14th with no quorum. Street Committee needs to meet soon to discuss options for the one block of E. Norway Street west of 10th Street. **MUSEUM DONATION:** Alma Abstract has completed the title work and will prepare the closing documents. The anticipated closing date will be late February or early March. **DPW ACTIVITIES:** Had a couple snow events requiring plowing. DPW also ran the salt truck around town two other times when not enough to plow. Staff continue to work on equipment. Picnic tables are being repaired and repainted. We had two water system leaks, one in the 500 block of South Fifth Street and the other on E Forrest Street. Both were repairable using C-clamps.

Some street repair was done will cold patch but that is temporary. EGLE Inspection – two days. A routine inspection performed by EGLE for all municipal water systems. There was a 2.5-hour zoom meeting and EGLE in person on-site inspections the following day. The site visits lasted about 3 hours. The EGLE team found a few minor items they would like to see changed or corrected and gave Andy a list. All three EGLE staff members were highly complementary of the cleanliness and operation of our system and our licensed operators' knowledge of the system and their knowledge of water treatment and distribution in general. The EGLE staff that met with us said as far as they were concerned, we had done our due diligence and that we would not be required to look for any additional lead connections or replace any existing water services in Edmore. The final determination will be made by the Lead and Copper division. **EDMORE FAMILY DENTISTRY:** There has been no communication with Edmore Family Dentistry since our December meeting. **CODE ENFORCEMENT:** 305 S. First St – Violation letter sent. Vehicles have been removed from the property. 519 S First Street – Violation letter sent for habitation of a camper. Given until 2-10 to correct the violation. 830 S First Street – Dog running loose in the neighborhood. Provided copy of Dog Ordinance. Compliance required immediately. 512 S Second Steet – Blight violation. Furniture in front yard. Given 3 days to remove the junk. 315 S Fifth Street – Email sent to attorney asking what is needed to get a court order to clean up the property with the property owner paying for the clean-up. **DEVELOPMENTS:** Ryan's Equipment pole barn is going up quickly. The Church of God submitted a zoning permit application to build a 70'x70' building that will be attached to the church via a covered walkway. This will be a multi-purpose building with basketball and pickleball. **UTILITY RATE INCREASE:** We have an automatic annual rate increase in place for our water and sewer rates. The council can take action to override the increase, select a lower rate or higher rate of increase. Our current rate quarterly for water and sewer is \$196.89. The new rate will be \$203.39 with the automatic increase. This is an increase of \$2.16 per month. Costs of materials to make repairs to our water lines have increased exponentially since the start of Covid. Shut off valves were \$120 four years ago and now costs over \$400. New water main installation is well over \$200 per foot. Drain recommended adopting these new costs into our operating procedures.

C. PRESIDENT: President Guild: None.

10. TREASURER'S REPORT: Shirley Drain

A. TREASURERS REPORT & COMMENTS: Drain: The books for January 2025 are closed and balanced with the bank. All ELF loans are current. Cash balances look great.

B. APPROVAL OF PAYMENT OF BILLS: Griswold moved to pay the bills. Supported by Kanine. VOICE VOTE: ALL YES: MOTION PASSED 7-0.

11. COMMITTEE REPORTS: None.

12. APPROVAL OF MINUTES:

A. REGULAR COUNCIL MEETING January 13, 2025: President Guild asked for any additions/corrections. Hearing none, asked the minutes to be approved as presented.

B. BUDGET WORK SESSION FEBRUARY 03, 2025: Motion by Moore to approve the minutes as written. Seconded by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 7-0.

13. NEW BUSINESS

A. CONSIDER INCREASE FOR COUNCIL COMPENSATION: It has been a few years since the council's compensation has increased and inflation has increased greatly since the last increase. Discussion took place among the board. **McParland moved to increase trustee compensation to \$200 per month and increase compensation for president, treasurer, and clerk to \$300 per**

month. Seconded by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, McParland, Pierce. NO: Kanine, Moore, Guild. MOTION PASSED 4-3. (Guild stated for the record that he does not wish to take the raise)

B. APPROVAL OF BUDGET ADJUSTMENTS: Adjustments to revenue increases are primarily due to the significant increase in taxable value. **Griswold moved to accept the budget adjustments – February 10, 2025. Supported by McParland. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

C. ADOPT BUDGET RESOLUTION: The proposed budget has a projected general fund surplus of \$103,001. **Motion by Kanine to adopt Budget Resolution Fiscal Year 2025-2026. Supported by Moore. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

D. CONSIDER REQUEST FROM HBS CRU GROWER FACILITY: More discussion took place resuming from earlier in the meeting. **Motion by Colburn to approve a one-time hardship allowance payment plan of \$2000 for February 2025, and \$1000 each month March, April, and May 2025 to HBScru at 1389 Industrial Park Drive for their license renewal application. Supported by Kanine.**

E. CONSIDER NOMINATIONS FOR VICKI MOULTER AND SUSIE BURGGREN TO BE ADDED TO THE DDA BOARD: The DDA Board nominated both Vicki Moulter and Susie Burggren for addition to the board. They are both downtown businesses owners in Edmore. **Griswold moved to accept the nominations of Vicki Moulter and Susie Burggren to the DDA board. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild MOTION PASSED 7-0**

F. APPROVAL TO ADD \$23,000 TO ISABELLA BANK CD FOR BOND FOR SEWER FUND (BUDGETED/USDA REQUIRED): The USDA requires this money to be set aside/placed in a CD for our bond/loan for the sewer improvements previously made. **Motion by McParland to add \$23,000 to Isabella Bank CD for bond for sewer fund. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild MOTION PASSED 7-0.**

14. **PUBLIC COMMENTS:** None.

15. **COUNCIL COMMENTS:** None.

16. **ADJOURNMENT:** President Guild called for adjournment. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**

President Guild adjourned the meeting at 8:18 p.m.



Village President



Village Clerk

Approved for Publication

NEXT MEETING: March 10, 2025