

**EDMORE VILLAGE COUNCIL  
REGULAR MEETING  
UNAPPROVED JOURNAL OF MINUTES  
June 09, 2025**

1. **CALL TO ORDER:** The regular meeting of the Village of Edmore Council was called to order on Monday, June 09, 2025, at 7:00 p.m. by **President Chet Guild**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild**. Absent – None. Also present: **Mark Borden** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA:** **McParland** moved to approve the agenda. Supported by **Kanine**. **VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
5. **PUBLIC COMMENTS: AGENDA ITEMS:** **Scotland Stivers**, resident of 315 S Fifth St, tried to speak to the council about the property. He was informed that there was nothing more he needed to say, and that he was to get his property cleaned up in the timeframe told to him by the magistrate. **Mr. Kinsey**, property owner, does not see a need for a fence if the property is cleaned up. He is willing to clean the property up if allowed by Mr. Stivers.
6. **DEPARTMENTAL REPORTS:**
  - A. **MANAGER: Mark Borden (Police, Code Enforcement, DPW, DDA):** **Borden** reported on **COMMITTEES:** Street committee and Utility committee met. Further on the agenda. **DDA:** The DDA met on May 13<sup>th</sup> for a regularly scheduled meeting. There will be a flea market every Friday in June from 10am – 2pm in the parking lot of the Edmore Marketplace. **DPW ACTIVITIES:** We have a new employee, Dexter Fox. He started the day after Memorial Day. Been busy doing all the springtime activities. A water hydrant (not fire hydrant) was accidentally hit in the cemetery by a vehicle. The hydrant sustained too much damage to be repaired and our DPW staff replaced the hydrant at the cost of the driver of the vehicle. Repaired a watermain break at 322 S 3<sup>rd</sup> Street. **CODE ENFORCEMENT: 315 S. Fifth St** – A citation was issued on April 30<sup>th</sup> to the resident living there for violation of our blight ordinance. Photos were taken on May 30, 2025, with the condition of the property not changing. An informal hearing with the Montcalm County Magistrate was held on June 6, 2025. Citations given to Mr. Stiver, and Mr. and Mrs. Kinsey were being challenged. The magistrate strongly recommended getting it cleaned up within 30 days. No court order was given. Noncompliance in 30 days goes back to court in front of the judge. **830 S. First St** – A citation was issued on May 9<sup>th</sup> for dogs running at large. The dog's owner has challenged the citation, and an informal hearing has been set for June 27, 2025. **126 S. Brown St** – Follow-up with resident. Some of the items have been removed but still there are still a lot. Now a temporary fence with a tarp enclosing the yard has been erected. Possible burning of garbage after dark. **MUSEUM DONATION:** On May 28<sup>th</sup>, two realtors met with Borden to inspect the museum building and property to provide us with market value for the property based on sales prices for similar types of local properties for the last six months. This is not an appraisal. This is a commercial realtor's value for the property based on the allowable uses for the property and market trends. On June 2<sup>nd</sup>, Carm and Shirley Drain met with CMU and MCC professors and a student, gave a tour of the museum and the history of the museum including Carm's vision for the museum and how and why it was created. The tour was recorded on

- video and audio tape. On June 6<sup>th</sup>, Andrea Martin and her students from MCC, will begin the process of taking inventory and cataloging the items in the exhibits and determining which exhibits will be moved to the new MCC museum. The schedule is still on track to have all recordings done in June and early July and to move the exhibits to MCC from mid to late July.
- EDMORE FAMILY DENTISTRY:** Our attorney is preparing the necessary documents to transfer ownership of the municipal sewer from the Village of Edmore to Edmore Family Dentistry. The Village received legal documents for transfer on June 9, 2025. **EDMORE WASTEWATER TREATMENT FACILITY (SEWER PONDS/LAGOONS):** No new information. **CURTIS PARK – MERRY GO ROUND:** The new merry-go-round was installed on June 9, 2025. **WELCOME TO EDMORE INFORMATION LETTER:** Alexis put together a letter for new residents which provides the necessary information on the services we offer.
- B. **PRESIDENT: President Guild:** Guild reported he attended the hearing on 315 S. 5<sup>th</sup> Street. He stated that Mark did a great job and that witness, Shirley Wulff, also described the situation with her neighbor.
7. **TREASURER’S REPORT: Shirley Drain**
- A. **TREASURERS REPORT & COMMENTS: Drain:** The books are balanced with the bank. All ELF loans are current. Cash balances look good.
- B. **APPROVAL OF PAYMENT OF BILLS: Motion by Griswold to pay the bills. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild. MOTION PASSED 7-0.**
8. **COMMITTEE REPORTS:** Further down in agenda.
9. **APPROVAL OF MINUTES:**
- A. **REGULAR COUNCIL MEETING MAY 12, 2025: Motion by Kanine to accept the minutes as printed. Seconded by Moore. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
10. **OLD BUSINESS**
- A. **DISCUSS THE UPCOMING PAINTING PROJECT FOR THE OUTSIDE OF THE WATER TOWER:** Discussion took place on colors and paint coverage. Bring more info for the July meeting on costs and designs.
11. **NEW BUSINESS**
- A. **CONSIDER APPROVAL FOR LICENSE RENEWAL APPLICATION FOR BIGG CANNA:** Everything is current. No changes. **Motion by McParland to accept the municipal marihuana license renewal application from Bigg Canna. Supported by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
- B. **APPROVE MILLAGE RATES FOR TAX YEAR 2025:** The council already approved the 13.1907 millage, General Millage and Rubbish Millage combined, when approving the 2025/2026 budget. It also needs to be approved separately from the budget for the official record and for the L-4029 millage rate sheet. **Motion by Moore to approve the millage rates for tax year 2025. Supported by Kanine. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
- C. **DISCUSS OPTIONS FOR NORWAY STREET, 10<sup>TH</sup> STREET GOING WEST ONE BLOCK:** Norway Street, west of 10<sup>th</sup> Street, is a one block section ending at a driveway for 860 Norway Street. There is one other driveway on that block, and it is very near the corner of 10<sup>th</sup> Street. This one block section is not listed on our ACT 51 Map which lists all local and major streets in town. The section was paved in the early 1990s. The paved section is only 11 feet wide, which is about half the width of most of our other streets. The village office does not have a record of council action in the 1990s to approve the paving of this one block section. Since it’s not on our ACT 51 Map, we cannot use street money to improve or maintain this one block

section. The facts would indicate this is a public road. Michigan law states there must be both dedication and acceptance. The dedication is accomplished by the plat map. Our plat map indicates that the section of Norway west of 10<sup>th</sup> is dedicated as a public road. Although there is no formal acceptance through resolution or council action, acceptance in this case is when the municipality maintains the road. The village has been plowing snow on this section for 30+ years. Per our lawyer, there is a liability to the Village under certain circumstances for bodily injury or property damage occasioned by the Village's failure to maintain a public roadway. Even if the Village is unable to use ACT 51 funds, without improving the roadway to local street standards, the Village still has the statutory obligation to maintain the roads. The recommendation would be to vacate the public roadway. The roadway is not being used by the public as a public roadway and essentially benefits only two parcels. The Village is exposing itself to potential liability and expense by having a public road that it is not maintaining. **Motion by McParland to begin the process to vacate the portion of Norway Street west of 10<sup>th</sup> Street and approve up to \$1500 in legal fees to cover the costs. Supported by Pierce. ROLL CALL VOTE: YES: Colburn, Griswold, McParland, Moore, Kanine, Pierce, Guild. MOTION PASSED 7-0.**

- D. VILLAGE STAFF REQUESTING APPROVAL TO MOVE OUR CHECKING ACCOUNT FROM HUNTINGTON BANK TO ISABELLA BANK:** Tracy is asking the council to move the village checking account from Huntington Bank to Isabella Bank and use an interest-bearing REPO Sweep Account. Tracy has expressed frustration about Huntington being a national bank where decisions and transactions (like CDs) are not handled locally and changes need approval from multiple levels causing delays. The interest income potential alone would be reason enough to switch. At current interest rates with Isabella, our annual interest income/revenue would be \$199,000 a year. **Motion by McParland to move all village checking accounts from Huntington Bank to Isabella Bank. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild. MOTION PASSED 7-0.**
- E. CONSIDER CATEGORY B STREET IMPROVEMENT GRANT OPPORTUNITY:** The Community Service Infrastructure Fund (CSIF), commonly referred to as TEDF Category B, was designed as a stop gap measure to provide additional road funding to the smallest communities in Michigan, particularly those with limited ability to fund road projects. The maximum grant is 50% of eligible costs up to \$250,000. We are looking to remove a 1.5" to 2" layer of asphalt on Quicksilver Lane and replace it with new asphalt. The new pavement would be 30 feet wide. This seems like a viable project for consideration for Category B grant funding. If we apply and are awarded funding, we will have to match 50% and the project would take place during the 2026/2027 FY budget cycle. Quicksilver Lane is listed as a Local Street on our ACT 51 official MDOT street map. Some discussion took place.
- F. RESOLUTION FOR CATEGORY B GRANT APPLICATION (IF AGENDA ITEM C IS APPROVED):** **Motion by Colburn to approve Resolution No. 25-0609 for \$50,600 Category B grant for street project 2026. Supported by McParland. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild. MOTION PASSED 7-0.**
- G. CONSIDER APPROVAL TO CREATE A WATER TOWER FUND AND TRANSFER FUNDS FROM GENERAL FUND:** The water tower is nearing the end of its life expectancy of 100 years. It is currently 70 years old. We are having it repainted in 2025 and when it is due again for repainting and sandblasting, it will be 95 years old. **Drain** suggests that the council consider creating a Water Tower Fund and transfer funds from the General Fund each year so there is

money for the village to put in a new water tower when the time comes without having to raise water rates on the residents. Table until July council meeting.

- H. REVIEW AUDIT RESULTS FOR FY 2024/2025. APPROVE THREE YEAR EXTENSION TO CONTRACT:** Drain reported that the audit looks good, not even one bad thing. **Motion by Kanine to approve the audit results for FY 2024/2025. Supported by McParland. VOICE VOTE: ALL YES: MOTION PASSED 7-0.** Borden reported our contract ended with our auditors after this last audit. They have submitted a new 3-year contract. **Motion by Colburn to approve the three-year contract extension with our auditors. Supported by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**
- I. APPROVE \$2169 FOR A NEW ENGINE FOR ZERO-TURN MOWER:** Discussion took place on if there was a limit the DPW could spend without council approval. That limit is \$1000. **McParland moved to approve \$2169 for a new engine for the zero-turn mower. Supported by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Pierce, Guild. MOTION PASSED 7-0.**
- J. NOTICE TO VILLAGE COUNCIL – MANAGER BORDEN’S CONTRACT EXPIRES IN JULY 2025:** Borden reported to the council that per his contract he is to notify the council of the expiration of his contract which is July 2025. The personnel committee will meet and bring back recommendations to the July 2025 meeting.
- 12. PUBLIC COMMENTS:** Mr. and Mrs. Kinsey state they are going to get the property cleaned up. One concern they have is how he stores his oxygen. They have already fixed his vehicle. They voiced their concern about how to proceed with cleaning up the property at 315 S. Fifth Street if the resident does not allow them to remove any items. The council advised the Kinseys to get a court order if he does not allow them to remove items. Make an attempt first, and if he doesn’t cooperate, you can tell the judge you need a court order to proceed. The Kinseys would like to sell the house.
- 13. COUNCIL COMMENTS:** **Trustee Kanine** would like to discuss the pond at the Curtis Building and what can be done to improve it at the July 2025 meeting.
- 14. ADJOURNMENT:** **President Guild called for adjournment. McParland moved to adjourn. Supported by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 7-0.**  
**President Guild** adjourned the meeting at 8:07 p.m.

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**Village President**

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**Village Clerk**

**Approved for Publication**

**NEXT MEETING: July 14, 2025**