



**Village of Edmore/DDA  
County of Montcalm  
Agenda – May 12, 2026  
The Curtis Building  
8:30 AM**

1. Roll call: Jordan, Brown, Burggren, Callow, Guild, Halsey, Moulter, Randall, VanderVeen, Hamlin

**ABSENT: Jordan, Callow, Randall**

2. Approval of the agenda for the May 12, 2026, meeting. Motion by Brown.  
Second by Burggren. **Vote: 7 Yes, 0 No, 3 Absent**

3. Public Comments:

**Representatives of Home Township were present and made comments.**

4. Approve meeting minutes, March, 10, 2025. Motion by Guild  
Second by Brown. **Vote: 7 Yes, 0 No, 3 Absent**

5. New Business-

- a. Bag Factory Maintenance and Upkeep

- i. AC – Regular maintenance and service, EAST condenser units
- ii. Front Entry Railings
- iii. Weather Seal for brick – ten-year treatment, due this year
- iv. Floor repair on second level

**Deliberation was had over the Bag Factory and items to be addressed. All members present made comments. A motion was made to repair railings, repair the second level floor, and acquire quotes for addressing the A/C units by Vanderveen, seconded by Moulter. 7 Yes, 0 No, 3 Absent**

**Deliberation was had regarding applying coating to the Bag Factory exterior, as it is due every tenth year. A motion was made to acquire RFPs for Bag Factory coating by Halsey, seconded by Brown. 6 Yes, 0 No, 4 Absent – Guild departed at this time.**

- b. Phil Garcia – Wage Increase

**Phil Garcia has been employed by the DDA for ten years and during that time has not received a wage increase. Hamlin recommended the consideration of a wage increase. Vanderveen recommended 20 dollars**



**an hour. All agreed. A motion was made by Vanderveen, seconded by Brown. 6 Yes, 0 No, 4 Absent.**

- c. Expand on DDA Master Plan – New projects, goals, aspirations, etc.

**Conversation was had by all regarding DDA plans and projects going forward. Hamlin suggested procuring services to help with developments of such plans going forward. All agreed that procurement of such a service may be beneficial to the DDA. A motion was made to administer RFPs for such a service by Vanderveen, Moulter seconded. 6 Yes, 0 No, 4 Absent.**

- 6. Manager Report-
  - a. Updates since last meeting

**Hamlin updated the DDA on happenings since the last meeting. Flowers should be planted downtown in the next two weeks by Nature's Charm Greenhouse.**

- 7. Public Comments

**None.**

- 8. Motion to adjourn. Motion by Vanderveen. 2<sup>nd</sup> by Brown.  
Vote: **6 Yes, 0 No, 4 Absent.**

Next meeting: July 14, 2026 (Curtis Community Building unless otherwise notified).