

**EDMORE VILLAGE COUNCIL
PUBLIC HEARING / REGULAR MEETING
UNAPPROVED JOURNAL OF MINUTES
MAY 11, 2026**

1. **CALL TO ORDER - PUBLIC HEARING:** The public hearing of the Village of Edmore Council was called to order on Monday, May 11, 2026, at 7:00 p.m. by **President Chet Guild**.
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Members present – **Colburn, Griswold, Kanine, McParland, Moore, Guild**. Absent – **Pierce**. Also present: **Cory Hamlin** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
4. **APPROVAL OF THE AGENDA (PUBLIC HEARING):** Motion by **Griswold** to approve the agenda as written. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**
5. **PUBLIC HEARING: MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR HOMEOWNER – OCCUPIED REHABILITATION PROGRAM**
 - A. **MANAGER CORY HAMLIN TO GIVE OVERVIEW OF THE PROGRAM (AMOUNT APPLIED FOR, HOMEOWNER ALLOWANCE, WHO BENEFITS/TARGETS, PRIORITIZATION OF APPLICANTS):** **Hamlin** reported that our letter of intent was approved. The Village of Edmore proposes to use CDBG grant funds in the amount of up to \$250,000 for home repair assistance for qualified Edmore residents and properties. 100% of homes will be occupied by low- or moderate-income households. All activities, upon completion, will benefit low to moderate income households. Zero persons will be displaced as a result of the proposed activities, and no persons are expected to be displaced. We were rewarded \$236,000 with \$36,000 of that allotted for administration purposes. Qualifications include 80% or less A.M.I., health and safety first, followed by outside appearance, and code violation corrections. Timeline begins August 2026 with the process lasting throughout 2027 to early 2028. These are all homeowners, not rentals.
 - B. **PUBLIC COMMENTS: None.**
 - C. **COUNCIL COMMENTS: None.**
 - D. **ADJOURNMENT OF PUBLIC HEARING:** **McParland** moved to adjourn the public hearing. Supported by **Kanine**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**

The public hearing was closed, and the regular meeting was called to order at 7:11 p.m.
6. **CALL TO ORDER – REGULAR COUNCIL MEETING: CHET GUILD, PRESIDENT**
7. **ROLL CALL:** Members present – **Colburn, Griswold, Kanine, McParland, Moore, Guild**. Absent – **Pierce**. Also present: **Cory Hamlin** – Village Manager, **Shirley Drain** – Village Treasurer, **Kerri Peterson** – Village Clerk.
8. **APPROVAL OF THE AGENDA (REGULAR COUNCIL MEETING):** Motion by **Colburn** to approve the agenda. Supported by **Moore**. **VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**
9. **PUBLIC COMMENTS: AGENDA ITEMS:** **Montcalm County Commissioner Matt Murray** reported to the council that Montcalm County has a new county level blight ordinance that the Village should look into. **Kevin Fairess** spoke to the council about his plans for his property on 5th street. He is trying to figure out a way to save money by either living in a camper or in his barn while constructing his new home. Per our ordinance, neither can be done. Our ordinance states 72 hours at a time. The council encouraged Mr. Fairess to continue working with Hamlin to reach a more solid plan.

10. DEPARTMENT REPORTS:

A. DDA, DPW, CODE ENFORCEMENT, MANAGER CORY HAMLIN: DDA - The DDA met May 6th with the next meeting scheduled for May 12th. The DDA received Home Township's full contribution (\$40,400) for the 2025 fiscal year. **DPW** – Started regular spring duties including mowing and weed whacking, bagged yard waste pick-up, and brush and limb chipping. There has been some storm damage chipping done. There have been several grave openings, and the DPW is actively setting forms for foundations. The planters have been set out downtown in preparation for flowers. Miss Digs are being received regularly, and Andy has been marking as his schedule permits. A complete town power outage occurred last month that was handled flawlessly. Curtis Park bathrooms were opened May 7th. A camera system and new door mechanisms are being explored to mitigate vandalism. The drinking fountain will be removed for the foreseeable future as it has been ripped from its mountings several times. Searching for a remedy. **CODE ENFORCEMENT** – Zoning permits were issued at 222 S. Sheldon Street, 305 S. First Street, 530 S. Third Street, and 205 E. Pine Street. A parade permit was received for the VFW's Memorial Day parade. Door tags were issued at 525 E. Pine Street. A business owner was met with regarding an un-mowed right of way and our Grass and Noxious Weeds ordinance. 315 S. Fifth Street – An official posting was made on May 1st and if it has not been addressed by the 31st, a citation will be issued. Resident informed us that he has arranged for the blight to be hauled away. 406 and 410 E. Main Street - Property owner made arrangements to have their building inspected to potentially restore service to the east half of the building. Several lockable Village valves to each dwelling in the building found to have been removed. Instructions to achieve compliance were dispersed to the property owner. After being shown around the building by a tenant, it was discovered the building to be what we believe is uninhabitable. The Building Department was contacted. **DEVELOPMENTS** – Biggby Coffee: There is no update on an opening date. They did receive a zoning permit for their signage. Concrete has been poured and landscaping appears to be completed. The Building Department has notified Dortch Enterprises that they did not apply for or receive a change of use permit. Additionally, the county drain commission is concerned about the site and a lack of communication and compliance with their requirements. Taco Bell: As of 04-10-2026, the sidewalk that connects the Taco Bell walk back to the Curtis Pond section of the trail has had concrete poured, and landscaping is being completed. Dortch enterprises were contacted about their garbage being blown out of their bins and into/around the Curtis pond. Additionally, the County Drain contacted Dortch Enterprises over the lack of follow up and completion of their requirements to be compliant with the County Drain. Former Museum: Construction has begun inside and a 4" water service has been connected for fire suppression. Old Dollar General Store: Contact has been made with Erin Campbell, O'Reilly Auto Parts Project Compliance and Payment Specialist. She has informed us that as of last week they had received their bids and permit drawings and are now waiting for final approval before moving forward with any permitting. CMS: Cory and Andy met with Jeremy Sheets and came to terms that both parties can agree with. Bloom Sluggett is drafting that agreement, and it will be applied to every metro act agreement moving forward. Frontier: Frontier will be subject to the same agreement that CMS is. They have recently submitted an application, and it is under review. FINANCE: The audit is finished and did well, however our water and sewer fund both operated in a deficit last year. Water lost approximately \$80,000.00 and sewer lost approximately \$45,000.00. **Drain** recommended raising rates more than what we have been in the past to accommodate this. **Hamlin** stated the DWAM calls for us to increase water 10%.

If we approve that increase now for a later date, it may work better for the community to have some advanced notice of the rate increase. **Guild** asked about what other municipalities rates are. Discussion took place on how we are operating in the red. Depreciation is a large portion. The cost of everything is getting raised around us. **Hamlin** stressed that Tracy and Alexis have been great. Alexis' training is coming along fantastic. He went on to state that we made the next cut for the Slotkin grant for the DWAM. The 25% match could possibly be waived due to demographics. In the future the Parade Resolution needs to be amended to name the position instead of an individual.

- B. PRESIDENT: CHET GUILD: Guild** reiterated to Mr. Fairness to continue working with Hamlin on his property build. Get a plan of exactly what he wants to do before he comes back. We would love to see him build but he needs a solid plan. Discussion took place on the property to be built on. Ordinances were discussed.

11. TREASURER'S REPORT: Shirley Drain

- A. TREASURER'S REPORT & COMMENTS: Drain:** Books are not balanced for the month. We are \$45 off. It will be found. ELF - MAKs is not current. Email was sent to them.
- B. APPROVAL OF PAYMENT OF BILLS: Motion by Griswold to pay the bills. Supported by McParland. ROLL CALL VOTE: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**

12. COMMITTEE REPORTS: None.

13. APPROVAL OF MINUTES:

- A. REGULAR COUNCIL MEETING APRIL 13, 2026: Moore moved to accept the April 13, 2026 minutes as printed. Supported by Kanine. VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**

14. NEW BUSINESS

- A. NITA CURTIS APPOINTMENTS:** There was an error discovered in the Nita Curtis Board of Governors. Currently, the only sitting members are President Chet Guild, Trustee Ron Griswold, and Trustee Stephanie Kanine – all other members have termed out. Four additional members must be appointed. **Guild** asked if everyone had seen the list for appointments as it takes Village Council's vote. Guild will appoint the person and the board will vote. Guild asked to appoint Kerri Peterson, Alex Brown, Shirley Wulff, and Connie Hansen to the Nita Curtis Board of Governors. Guild went on to ask if everyone was good with the list or wanted changes. **Motion by Kanine to approve the list of appointed members to the Nita Curtis Board of Governors. Kerri Peterson, Alex Brown, Shirley Wulff, and Connie Hansen. Seconded by Moore. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**
- B. GLENN CURTIS TRUST – PICKLEBALL COURT: Hamlin** reported that we received \$10,000.00 toward our new pickleball court. The hope is to do away with the tennis courts and replace them with pickleball courts. Discussion took place. The board would like to see the whole projected completed at once. **Motion by McParland to approve an additional \$5000.00, along with the \$10,000.00 grant from the Glenn Curtis Trust, to remove the existing surface, aging fencing, and dilapidated lighting at the tennis courts. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**
- C. MSHDA PROCUREMENT POLICY:** The purpose of this policy is to establish procurement standards for the Village of Edmore in compliance with federal regulations, including 2 CFR Part 200, when expending Community Development Block Grant (CDBG) funds administered

through the Michigan State Housing Development Authority (MSHDA). The procedures apply to all phases of procurement using CDBG funds, including planning, solicitation, evaluation, award, and contract administration. The Village shall always maintain full and open competition, sound business practices, and cost-effective purchasing when administering CDBG funds. To the extent of any conflict between federal, state, and local requirements, the most restrictive requirement shall apply. **Motion by McParland to approve the Village of Edmore Procurement Policy and Procedures (CDBG – Funded Projects administered through MSHDA). Supported by Kanine. VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**

- D. TITLE AND WAGE INCREASE FOR JON KING:** Hamlin reported to the board that Jon King is the clear second in command at the DPW. The less senior employees go to Jon when Andy is not available. When asked Jon will tell you that his job is to make Andy's job easier. Hamlin went on to say that this will clear up any chain-of-command issues. If Andy is out, you have clear leadership. **Guild** agreed with Hamlin. Discussion took place on wages and raises, and if caps should be enacted. He went on to say that he feels Alexis should be doing what Tracy is doing now. They strongly feel that she should be able to step up now if something were to happen and do Tracy's job. **Hamlin** stated that there is a lot to delve into with some of the programs. The board asked for a timeline for Alexis to learn how to do each item that Tracy does. **Motion by Moore to promote Jon King to Assistant DPW Director and give him a \$1.00 per hour raise. Supported by McParland. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**
- E. FY26 PUBLIC SAFETY REVENUE SHARING:** FY26 Public Safety Revenue Sharing Program is a new initiative. Recipients are determined based on the average of the unit's two highest violent crime counts from 2022, 2023, 2024 annual crime reports certified by the State of Michigan. The Village of Edmore is a recipient of \$3,311.00. Seventy-five percent must go to law enforcement agencies or officers and 25% to non-law-enforcement public safety initiatives. **Guild** stated that he feels the Home Township Police Department should get 75% and the Home Township Fire Department should get 25%. It may help in building new relations with the township. **Motion by Colburn to split the \$3,311.00, with 75% going to Home Township Police Department and 25% going to the Home Township Fire Department. Supported by Kanine. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**
- F. EDMORE FARMS / GROWER CONSULTANTS RENEWAL:** The application has been submitted. Payment was received today. **Motion by McParland to accept the renewal application from Edmore Farms/Grower Consultants. Supported by Griswold. VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**

15. OLD BUSINESS:

- A. CONSIDER PROPOSAL FOR EDMORE FAMILY DENTISTRY:** The final revision of the Sanitary Sewer Agreement has been drafted. Dr. Kinser requested that he pay the same rate as an entity within the Village limits. If EFD enters into this agreement, they will own the entirety of the out of limits system to our manhole, meaning we are responsible for the same amount of infrastructure as we would be if their service were discontinued entirely. Additionally, Dr. Kinser will be reminded that if an agreement has not been made by July 31, 2026, his service will be discontinued. This is our final offer. **Motion by McParland to allow Dr. Kinser at Edmore Family Dentistry to be billed a single sewer rate once the agreement is complete. Supported by Colburn. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**

B. **CLARK SETTLEMENT AGREEMENT:** On May 7, 2026, we were informed that the Clarks would like to accept our offer that was approved at our last council meeting. The Clarks would incur all costs pertaining to the deeds. The piece to be quit claimed by the Village is "a tract of land within the Parcel extending directly south between the eastern and western boundaries of Parcel No. 041-080-027-00". **Motion by Kanine to approve the settlement agreement with the Clarks. Supported by McParland. ROLL CALL VOTE: YES: Colburn, Griswold, Kanine, McParland, Moore, Guild. MOTION PASSED 6-0 with 1 absent.**

16. **PUBLIC COMMENTS:** Matt Murray spoke

17. **COUNCIL COMMENTS:** Hamlin was asked about the water tower property survey. Discussion took place. **Hamlin** stated the surveyor explained to him how the survey process works and where the measurements are taken from. All is good with the survey. **Kanine** and **McParland** thanked Hamlin and extended their gratitude towards his work.

18. **ADJOURNMENT: Motion by Griswold to adjourn. Seconded by Moore. VOICE VOTE: ALL YES: MOTION PASSED 6-0 with 1 absent.**

President Guild adjourned the meeting at 8:32 p.m.

Village President

Village Clerk

Approved for Publication

NEXT MEETING: June 08, 2026